



Outer East Community Committee

Crossgates & Whinmoor, Garforth & Swillington,
Kippax & Methley, Temple Newsam

Meeting to be held in Swarcliffe Community Centre, Stanks Gardens, Swarcliffe, Leeds, LS14 5LS

Tuesday, 28th September, 2021 at 4.00 pm

Councillors:

- | | |
|-------------------|-----------------------------|
| J Gibson | - Cross Gates and Whinmoor; |
| P Grahame (Chair) | - Cross Gates and Whinmoor; |
| J Lennox | - Cross Gates and Whinmoor; |
| M Dobson | - Garforth and Swillington; |
| S Field | - Garforth and Swillington; |
| S McCormack | - Garforth and Swillington; |
| M Harland | - Kippax and Methley; |
| J Lewis | - Kippax and Methley; |
| M Midgley | - Kippax and Methley; |
| D Coupar | - Temple Newsam; |
| H Hayden | - Temple Newsam; |
| N Sharpe | - Temple Newsam; |





Agenda compiled by: Andy Booth 0113 37 88665
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
Head of Locality Partnerships: Liz Jarmin 0113 37 89035

Images on cover from left to right:

Crossgates & Whinmoor - Crossgates Shopping Centre; Crossgates roundabout

Garforth & Swillington - Garforth Library and One Stop Centre, Thorpe Park

Kippax & Methley - Fairburn Ings

Temple Newsam - Temple Newsam House

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 27 JULY 2021</p> <p>To confirm as a correct record, the minutes of the meeting held on Tuesday, 27 July 2021</p>	7 - 12
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>The process has been adapted slightly so that members of the public are invited to make written submissions in advance of the meeting on any matters which fall within the Committee's term of reference. These will be read out under the agenda item and considered by the Community Committee.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8			<p>CITY PLAN ENGAGEMENT REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	13 - 22
9			<p>LIBRARY REPORT</p> <p>To receive and consider the attached report of the Chief Officer Community Hubs, Welfare & Business Support</p>	23 - 42
10			<p>OUTER EAST COMMUNITY COMMITTEE FINANCE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	43 - 54
11			<p>OUTER EAST UPDATE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	55 - 76
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>Tuesday, 7 December 2021 at 4.00 p.m.</p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ol style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

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OUTER EAST COMMUNITY COMMITTEE

TUESDAY, 27TH JULY, 2021

PRESENT: Councillor P Grahame in the Chair

Councillors D Coupar, M Dobson, S Field,
Gibson, M Harland, J Lennox, J Lewis,
M Midgley and N Sharpe

1 Appeals against refusal of inspection of documents

There were no appeals.

2 Exempt Information - Possible Exclusion of the Press and Public

There was no exempt information on the Agenda.

3 Late Items

There were no late items.

4 Declaration of Interests

There were no declarations.

5 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors H Hayden and S McCormack.

6 Minutes - 9 March 2021

RESOLVED – That the minutes of the meeting held on 9 March 2021 be confirmed as a correct record.

7 Open Forum

In order to facilitate the Open Forum whilst certain restrictions relating to the pandemic remained in place, the process had been adapted so that members of the public were invited to make written submissions in advance of the meeting on any matters which fell within the Community Committee's terms of reference.

On this occasion there had been no submissions.

8 Community Committee Appointments 2021/22

Draft minutes to be approved at the meeting
to be held on Tuesday, 28th September, 2021

The report of the City Solicitor asked the Committee to note the appointment of Councillor Pauleen Grahame as Chair of the Outer East Community Committee for the 2021/22 Municipal Year and also invited Members to make nominations for Outside Bodies, Cluster Partnerships, Housing Advisory Panels and Local Care Partnerships. Nominations were also sought for Community Champions and the Corporate Parenting Board.

Andy Booth, Governance Services presented the report.

RESOLVED –

- (1) That the appointment of Councillor Pauleen Grahame as Chair of the Community Committee for the 2021/22 Municipal Year be noted.
- (2) That the following appointments be made for the 2021/22 Municipal Year:

Organisation / Outside Body	No. of Places	Current Appointee(s)
Cross Gates & District Good Neighbours	1	P Grahame
HOPE (Halton Moor & Osmondthorpe Project for Elders)	2	N Sharpe D Coupar
Neighbourhood Elders Team	1	M Harland
Outer South East Housing Advisory Panel	4 (1 per ward)	M Dobson P Grahame M Harland H Hayden
Garforth Cluster Partnership	1	S McCormack
Temple Newsam Learning Partnership	2	D Coupar H Hayden
Seacroft Manston Cluster Partnership	1	P Grahame
Brigshaw Co-Operative Trust Cluster	1	J Lewis
Garforth/Kippax/Rothwell LCP	1	M Harland
Crossgates LCP	1	P Grahame
York Road LCP	1	D Coupar
Champions/Lead Members Environment & Community Safety	1	P Grahame
Children's Services	1	H Hayden
Employment, Skills & Welfare	1	J Lennox
Health, Wellbeing & Adult Social Care	1	P Grahame

9 Outer East Community Committee - Finance Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy Budget for 2021/22.

Bali Birdi, Senior Localities Officer presented the report.

The following was highlighted:

- There was £100,937 remaining in the Wellbeing Revenue budget. Members were given a ward by ward breakdown of funds available.
- Projects for consideration – Members discussed the application that had been received from Leeds Money Buddies for the provision of Money Buddies at Osmondthorpe Community Hub and Swarcliffe Housing Office. It was reported that both venues were currently closed and it proposed to defer a decision on these applications whilst further information was sought.
- Projects approved by delegated decision since the last meeting.
- Declined projects.
- Remaining funds in the Small Grants, Community Skips, Youth Activity Funds, Tasking, Capital and CIL Budgets.

RESOLVED –

- (1) That the minimum conditions referred to in paragraphs 13 to 15 of the report regarding the taking of urgent delegated decisions in between formal Community Committee meetings be agreed.
- (2) That the following proposals be approved:
 - Small grants - £4,000
 - Community Committee Public Engagement - £1,500
 - Tasking Team Initiative - £5,000
 - Skips for Community Clean Ups - £2,000
 - CCTV Monitoring Costs - £12,000
 - Christmas lights, switch on events, motifs & trees - £33,510
 - Youth summit - £600
 - Grit bin refills – Cross Gates & Whinmoor - £322.48
 - Grit bin refills – Kippax & Methley - £1,064.04
 - Grit bin refills – Garforth & Swillington - £322.48
 - Grit bin refills – Temple Newsam - £483.72
 - Halliday Court Fences & Benches Scheme - £10,691
- (3) That the application for Leeds Money Buddies be deferred.
- (4) That details of the Wellbeing Budget position be noted.
- (5) That details of projects approved by Delegated Decision be noted.
- (6) That details of the Youth Activities Fund be noted.
- (7) That details of the Skips budget be noted.

- (8) That details of the Small Grants budget be noted.
- (9) That details of the Tasking budget be noted.
- (10) That details of the Capital Budget be noted.
- (11) That details of the Community Infrastructure Levy budget be noted.

10 Outer East Community Committee - Update Report

The report of the Head of Locality Partnerships brought Members’ attention to an update of the work which the Communities Team was engaged in, based on priorities identified by the Community Committee. It also provided opportunity for further questioning or to request a more detailed report on a particular issue.

Bali Birdi, Localities Officer presented the report.

The following was highlighted:

- Members were asked for nominations to Sub-Groups for the 2021/22 Municipal Year.
- Youth Activity Fund consultation – there had been 122 responses and young people had indicated what activities they would like to see. It was proposed to hold a youth summit later in the year.
- Breeze – Members were informed of changes to the Breeze Card following consultation across the city.
- Youth Services – it was reported that the Kicks Project was now operating 7 days a week and that the Leeds United Foundation would be setting up an agreement for intervention work with the Youth Service.
- Dates of forthcoming Community Forum meetings
- Social Media update.

RESOLVED –

- (1) That the Outer East Community Committee Sub Groups be appointed as follows for 2021/22

Sub Group	Current Appointees	Community Committee Champion
Children & Families	Cllr H Hayden (Chair) Cllr M Midgley Cllr P Grahame Cllr S Field	Cllr H Hayden
Environment	Cllr P Grahame (Chair) Cllr M Harland Cllr H Hayden Cllr S McCormack	Cllr P Grahame

- (2) That the report be noted.

Draft minutes to be approved at the meeting
to be held on Tuesday, 28th September, 2021

11 Outer East Community Committee - Youth Activity Fund Consultation Report

The report of the Head of Locality Partnerships provided background and context on the decision not to hold a Youth Summit in 2020/21. It also provided an update on the Youth Activity Fund consultation with children and young people which would inform the youth activity spend for 2021/22.

RESOLVED – That the report noted.

12 Date and Time of Next Meeting

Tuesday, 28 September 2021 at 4.00 p.m.

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Report of: Head of Locality Partnerships

Report to: Outer East Community Committee

Report author: Amy Beswick- Policy Officer & Mike Eakins- Intelligence & Policy Manager

Telephone No: 0113 535 1857

Date: 28 September 2021

To note

Title: City Plan Engagement

Purpose of report

1. To provide the Outer East Community Committee with a verbal update on the development of a City Plan for Leeds and to gather input from elected members and residents to feed into the Plan.

Main issues

2. The verbal report is provided at the specific request of the Community Committee.
3. The verbal report outlines the new City Plan in development for Leeds, which will become the main overarching strategy for the city, replacing the Best Council Plan. The verbal report will provide details of the timeframe for the development of the Plan, how consultation and engagement will take place, and what the final product is likely to look like. As part of the consultation towards the Plan, elected members and residents will be invited to share their views about pertinent issues affecting the Outer East Community Committee Area, and discuss how these can best be represented in the City Plan.
4. There will be an opportunity for questions from elected members and residents after the presentation, and for elected members and residents to share their views as part of the consultation process. The proposed questions for discussion at the meeting are:
 - What are the big issues for Leeds now, and over the next ten years?

- What are the big issues for Outer East Community Committee area now, and over the next ten years?
- How can local communities play their part? What strengths do local areas have that can be drawn upon?
- Does the ambition of being the 'Best City' still resonate?

Recommendations

5. The Outer East Community Committee is asked to note the contents of the verbal report that will be provided by Councillor Dowson and Amy Beswick/ Mike Eakins.



#TEAMLEEDS

A new City Plan for Leeds

September 2021

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#TEAMLEEDS

Why now for a City Plan?

New council leadership - offers the chance to refresh our vision and ambitions for the city.

Build on the positive learning from the pandemic – multi-agency partnership working, a city that has come together, communities supporting one another, promoting public health.

Take stock to consider the city's strengths and challenges – using the 2021 JSA, Covid-19 Learning Lessons Review and 10th anniversary of the Commission on the Future of Local Government as background.

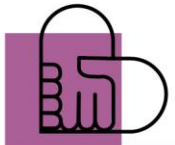
Respond to significant and ongoing change – first West Yorkshire Mayor, further change in the NHS / Integrated Care System, council's budget challenge.

Position Leeds to maximise opportunities – developing shared goals and strategic intent amongst partners and positioning the city to bid for and attract new funding.

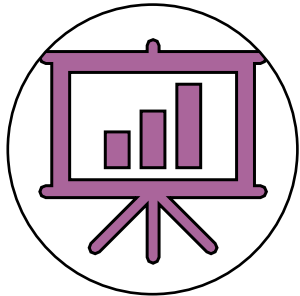
Respond together to an unprecedented moment in time – including impact of Covid-19 on existing inequalities, the emerging economic challenge, Brexit, and the opportunities for the city.

Restate our ambition – to position Leeds as a leading international city which celebrates its diversity, and still one of the best places to live, work, visit, study and invest.

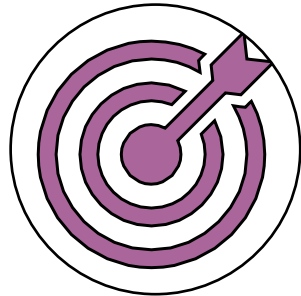




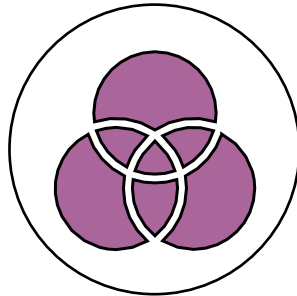
What will the City Plan aim to do?



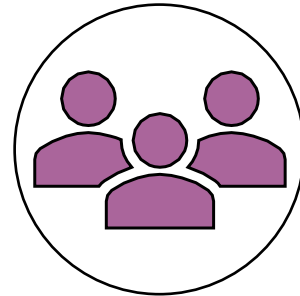
Outline the **shared strategic intent** of the council and its partners between now and 2030 – signalling our collective direction of travel and enabling everyone to play their part.



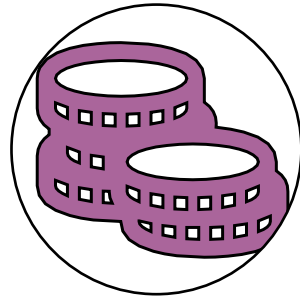
Establish some key city targets – capturing areas where the council and partners are already focusing our efforts e.g. net zero, equality and diversity etc.



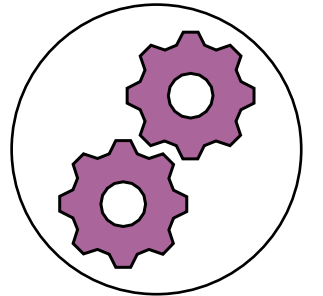
Articulate our 3 Pillars narrative – focusing what we do around health and wellbeing, inclusive growth and climate change.



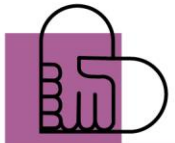
Strengthen the prominence and value of community in how we work – telling the story of the city in a more holistic and relatable way.



Explore how we can **maximise the city's limited resources** – revisiting the idea of the Leeds Pound – while describing the shared intent needed to attract new funding to the city.



Describe the nature of city leadership required, communicating the part everyone can play and revising the themes of the Commission in shaping our approach.



How will the City Plan be developed?

Research & Analysis

- Covid-19 Learning Lessons Review
- Joint Strategic Assessment
- JSA + Lived Experience Learning
- Showcasing Success
- Partnership Conversations

Summer 2021

Engagement

- Community Committees
- Equality Hubs
- Third sector
- Partner networks
- Young people
- State of the City

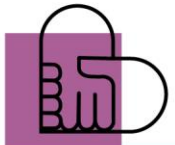
Autumn 2021

Product & Outcomes

- Clear high level strategic intent for the city
- Elected members asked to endorse and adopt (Executive Board and Full Council)
- Signpost to more detailed analysis and strategies

Winter 2021

Spring 2022



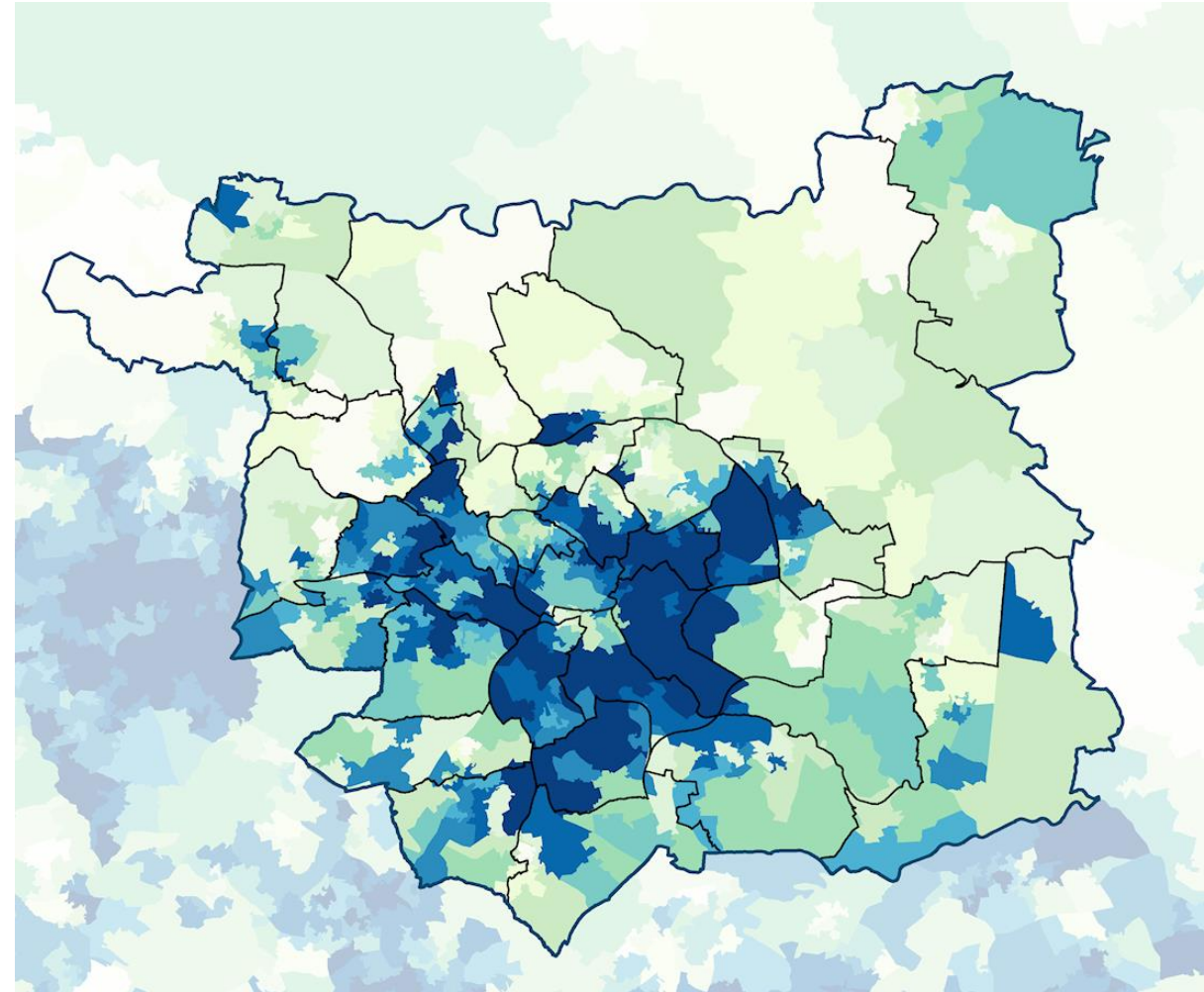
Joint Strategic Assessment – Headline Messages

- Leeds population is growing at both ends of the age spectrum, with the younger population becoming more diverse.

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Population growth is concentrated in inner-city communities more likely to experience poverty.

- Life expectancy gap across wards: 11.5 years for males and 13.7 years for females
- Emerging issues from the pandemic – most prominently worsening mental health across ages.





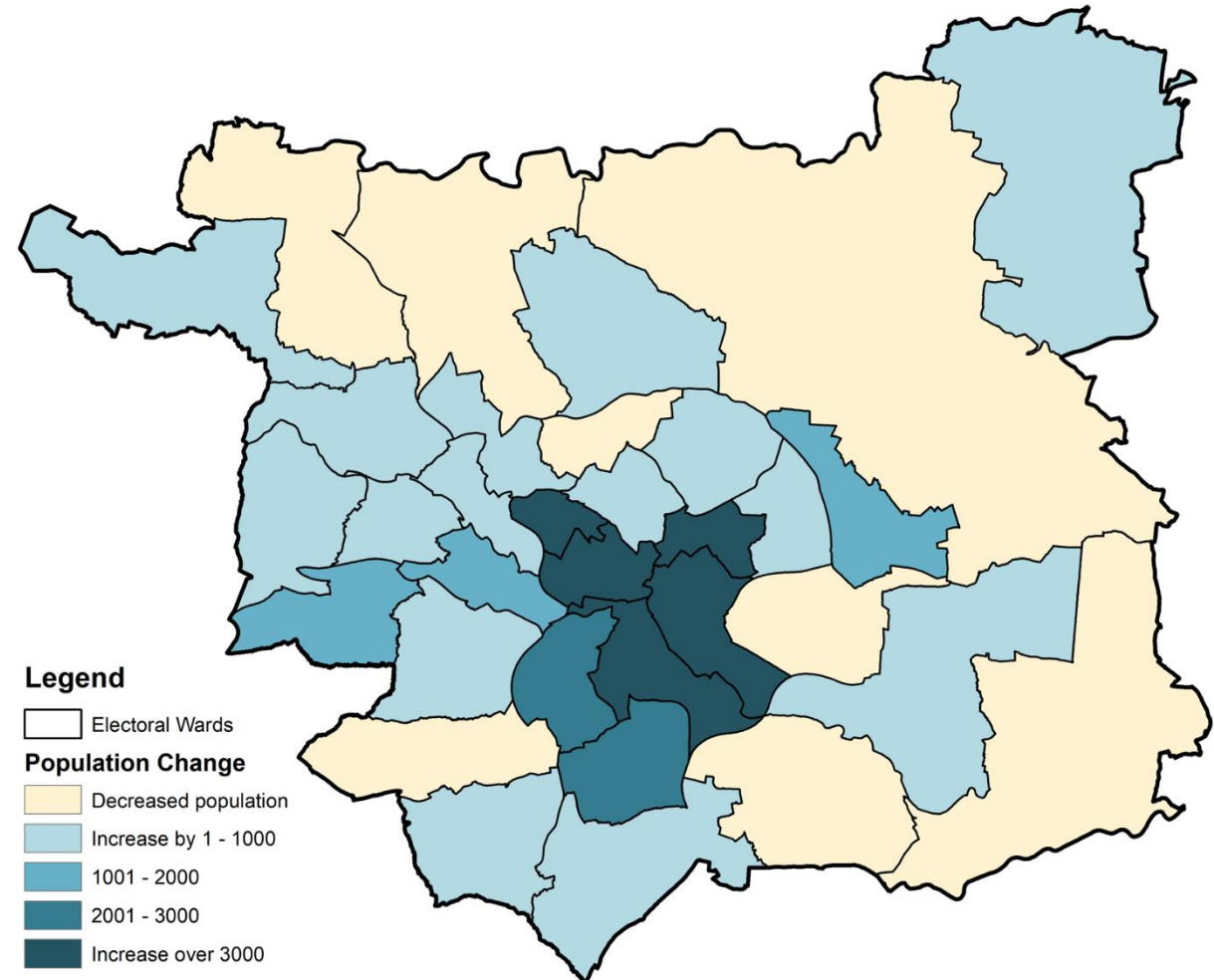
Joint Strategic Assessment – Headline Messages

- Child poverty is at the root of a range of poor outcomes for children and young people – almost 24% (under 16s) in Leeds, 19% nationally.

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Educational attainment in Leeds, especially for disadvantaged pupils and at KS2, significantly lower than national averages.

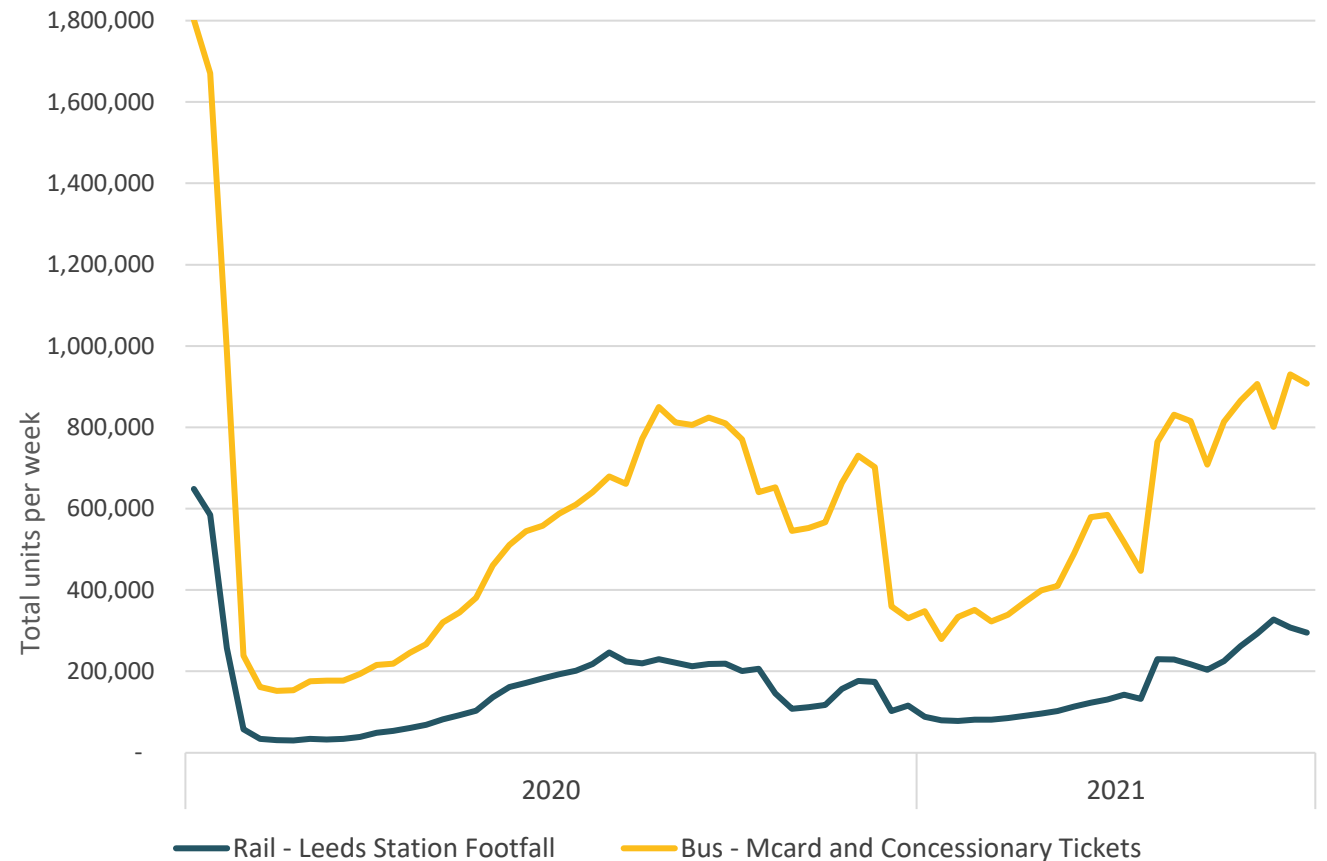
- The largest concentration of older people is in communities most likely to be experiencing deprivation.
- The number of older people in employment has risen in last 20 years – presenting challenges and opportunities.





Joint Strategic Assessment – Headline Messages

- Unparalleled scale of change in the life of the city due to the Covid-19 pandemic.
- But Leeds has strong foundations to recover – built on a strong employment rate, and a diverse knowledge-based economy built through economic expansion over the last two decades.
- Covid-19 has demonstrated the city's community resilience – supported by around 3,000 third sector organisations and up to 70,000 volunteers.





Discussion Questions

- 1 What are the big issues for Leeds now, and over the next ten years?
- 2 What are the big issues for the Inner NE now, and over the next ten years?
- 3 How can local communities play their part? What strengths can they draw upon?
- 4 Does 'Best City' still resonate? If not, what could it be replaced with?



Report of: Lee Hemsworth, Chief Officer Community Hubs, Welfare & Business Support

Report to: Outer East Community Committee

**Cross Gates & Whinmoor, Garforth & Swillington,
Kippax & Methley, Temple Newsam**

Report author: Andrea Ellison, Chief Librarian 07891 272 061

Date: 28 September 21

To note

Library Service Update

Purpose of report

1. This report provides an overview of the activity of Leeds Libraries during the past 18 months and outlines the key priorities for the service as part of our Service Recovery Strategy.

Main issues

Library Activity During the COVID Pandemic

2. Our response to the COVID pandemic followed a similar path to that of many other library services across the country.

Customer Support

3. Initially many of our staff were deployed into different roles to support the foodbanks, the delivery of food parcels and staffing the COVID helplines. At the same time, we were pivoting our library service from a 'face to face' model of delivery to a digital offer. This included providing more resources which customers could access from home.

4. During the first period of lockdown, we picked up on an initiative being developed in other library authorities and introduced a 'Keep in Touch' project telephoning over 9,500 of our older customers to:
 - Keep them updated about what was happening in the library service
 - Support them to access the library service and other council services and agencies digitally
 - Check that they knew where to get any other help or support as necessary (e.g. the COVID helpline)
5. We had some very positive feedback to this initiative which evidenced the real impact of the calls:
 - "Thank you that was the nicest phone call I've had in days."
 - "I had a telephone call this morning from yourselves just to check on whether I am alright and coping with the current lockdown; also, to update me on the library services now available. It is a worthy initiative and did a lot for me. Please extend my thanks."
 - "You are all doing a fantastic job. Thank you very much for all your hard work you Librarians are doing keeping us informed and reading during this horrible time."

Customer support for developing digital skills

6. One of the biggest revelations of the pandemic was the extent of digital exclusion and the increased challenges our citizens faced including isolation from essential support, deteriorating mental health and financial hardship. This prompted us to review our digital support offer in Leeds libraries, which we have now rebranded as #Digital121.
7. During the lockdowns our #Digital121 telephone service was at the heart of our digital support offer, capturing and directing requests for digital support received from customers and partner organisations and matching them to the most appropriate support and information available from within the service or through referral.
8. #Digital121 is a universal offer but during lockdown we targeted those with low digital skills who may have never previously had access to their own device and who needed support to use it more fully. A dedicated #Digital121 marketing campaign focussed on our core offer of providing digital support and encouraging our citizens to get in touch so our librarian team could help them to develop their digital skills and confidence.
9. During the pandemic and current restrictions, we delivered this support remotely by telephone or Zoom. Between May 2020 and May 2021, we delivered over 200 support sessions.

10. We also invested in more digital resources, increasing our e-book catalogues, and purchasing new resources such as:

- Niche Academy – a range of free online tutorials from setting up an e-mail account or getting started with social media to helping you build your skills using our online resources, such as eBooks, business support and genealogy searches. There has been significant interest in this resource with tutorials accessed over 13,500 times since its introduction in April 2020.
- Press reader – an e-newspaper service ‘PressReader’ via RBDigital, allows our customers to keep up to date with the latest news, free of charge.

11. Feedback from customers about all these activities, digital support sessions and new resources has been very positive:

- “Accessing eBooks has been a lifeline. It is the best app on my phone now!”
- “A wonderful service (eNewspapers) that I can still use from home”
- “Delighted I can get on Ancestry at home”

Developing our Digital library offer – resources and online events/activities

12. The initial period of lockdown was marked by an explosion of digital content which at times seemed overwhelming. As well as introducing Niche Academy and e-Newspapers, in our role as information professionals, we used our specialist skills to create a new virtual library on our [webpages](#), curating the best of our own online content and also signposting to some of the ‘best of what else’ was available on others’ websites.

13. We also curated information about quality resources for our partners in education and sent out a regular newsletter to [schools](#).

14. In addition, we developed a whole new range of virtual activities aligned to the broader library purpose to inform, educate, and entertain. The full range of activities is shown at Appendix 1. We have created this short film about our activity during the past year or more. youtu.be/QfGwr2vW8tQ

Library Service Recovery Strategy.

15. In its publication ‘Libraries: An Essential Part of Recovery’, Libraries Connected¹ identifies the five key areas where libraries can play a central role in meeting the needs of individuals and communities who may be struggling to overcome the effects of the Covid-19 crisis. These are:

- Economic recovery, with help and training for job seekers and entrepreneurs

¹ Libraries Connected is the sector support agency for public library services in England.

- Education support for children and SEND (special educational need) students who struggled to learn at home
- Isolation mitigation for vulnerable groups and to help people to reconnect locally
- Digital inclusion for residents who lack IT skills or have no access to the Internet
- Cultural partnership to help local artists and arts organisations to continue their work.

16. We have adopted these five broad themes to inform and underpin our new local Recovery Strategy in Leeds Libraries which has the following areas of focus (all activity going forward is aligned with one or more of these key priorities):

- Economic Recovery
- Children and Young People
- Health and Wellbeing (including isolation mitigation)
- Support for Digital and Learning
- Books, Reading and Culture

17. We have drafted detailed Workstream Action Plans and from September we will be gradually introducing programs of work aligned with each of the areas of activity.

18. Our focus will be on consolidating service development activity and the programme will take the learning from the pandemic so embedding a blended approach to activity across both digital and face to face programmes.

19. A summary of the proposed new activity under each of our priority areas is as follows:

Economic Recovery

20. Leeds Libraries are part of the British Library's Business and Intellectual Property Centre (BIPC) Network. This network operates in towns and cities across the UK. The centres are physical hubs where people can come together to learn, network and access free and low-cost information and support in protecting and commercialising a business idea.

21. In the Spring 2020 budget the British Library was awarded £13m for sustaining and expanding the Business & IP Centre National Network over the next 3 financial years.

22. The money will be used to expand the network, "supercharge" existing BIPCs and trial a hub and spoke model that supports other library services to develop an offer in our neighbouring authorities of Calderdale, Huddersfield, Kirklees, and Wakefield.

Outcomes

- Greater Prosperity

Priorities

23. Key priorities for our economic recovery programme include:

- Refurbishment of the current space within Central Library to create a Business and Enterprise Suite with co-working space, business resources and tech suite
- Development of the current programme of activity to include high profile panel events linked to key city events and participation in national Start Up Day
- Extension of the BIPC service to neighbourhoods across Leeds as part of AD:Venture providing a business on your high street service
- Embedding the regional partnership with library services across West Yorkshire (Bradford, Calderdale, Kirklees, and Wakefield)

Children and Young People

24. Public Libraries welcome children from the very earliest months of life, helping parents and carers to support them as they grow and learn.

25. Since 2012, Leeds has had an ambition to be the best city for children and young people to grow up in and children is one of the Big Ideas in the Inclusive Growth Strategy. To make Leeds a truly child friendly city, the challenge is to ensure every child and young person in the city has the opportunity and support to achieve their potential. The 3 As Strategy (Attend, Attain, Achieve) sets out the approach to ensuring that children have the best possible educational experiences as well as the best possible outcomes. A key priority within the strategy is that all children in Leeds read for learning and fun.

26. We know that in the early years and right through to Key Stage 2, children in Leeds lag behind the national average in terms of reading and so a real driver for us in the library service in Leeds is to ensure that our children's programme is underpinned by a focus on reading for pleasure, particularly in the early years.

27. We will do this through ensuring we create children's spaces in our libraries that are welcoming, attractive, and stocked with the best in contemporary children's literature. Our libraries will be exciting places to be with a knowledgeable staff team on hand and able to support children and families with their book choices and so sowing the seeds of a love of libraries, books and reading.

28. Our focus of activity in the first phase of our strategy will be on supporting reading in the Early Years with our Story Bus and Ready Steady Readers programme. The name of this programme has been chosen to focus on the outcome we are hoping to achieve – that all our children in Leeds are readers.

29. Our wider programme will ensure that every child and young person in libraries is inspired to read for pleasure, has access to a diverse range of materials, can engage in a variety of digital activities and can take part in activities that improve their well-being.

Outcomes

- Increased reading and literacy
- Helping everyone achieve their full potential

30. Key priorities for developing our service to children and young people over the coming year include:

- Relaunch of the Ready Steady Readers programme for babies and children aged 0- 5 years, to include story and rhymetimes, information for parents registering the birth of their baby and the Ready Steady Reading Challenge
- Launch of the new Storybus Service
- New programme of support for schools, including information literacy
- Focus on support for reading for pleasure and relaunch of the Book Award

Health and Wellbeing (including Isolation Mitigation)

31. Public Libraries provide a population scale platform for population-scale public health issues. (Health on the Shelf, Scottish Libraries)

32. The library is a space that belongs to everyone. A place that is open and free for everyone to go to share – share the space and share the resources - helping to build a sense of trust which is vital for place making and community cohesion. By widening access to information about our shared history and heritage, the library service helps to develop increased understanding across communities and a sense of community pride.

33. We also play an important role in the collection and preservation of information about our city and our communities. Our local and family history archive and special collections hold over 180,000 items including books, pamphlets, and ephemera as well as journals, directories, maps, photographs, and prints focused on Leeds with significant publications of Yorkshire.

34. Our libraries are democratic spaces, providing free, independent, respected sources of information.

35. People who are better informed have better health outcomes. Libraries contribute to the public health agenda by tackling health inequalities and supporting health literacy. Our libraries have an extensive reach into communities and our services and programmes of activity include tailored health and wellbeing services. Through the provision of free access to the internet, online resources, and well-trained staff, we empower people to access, understand and use health and wellbeing information effectively.

Outcomes

- Healthier and happier lives
- Stronger, more resilient communities

Priorities

36. Key priorities for developing our programme of support for health and wellbeing over the coming year include:

- Development of libraries as health information points (including the development of 34 Digital Health Hubs across the city)
- Building a menu of health-related activity available to GPs as part of social prescribing activity. Initial phase to include local library 'socials' peer support reading groups and cultural events, e.g. talks and author readings
- Developing our volunteer offer
- Investigating Libraries of Sanctuary award
- Targeted work around services to Care Homes and the Homeless community

Support for Digital and Learning

37. Digital access and literacy are increasingly critical, especially to central and local government strategies around economic development, channel shift, reducing social isolation and creating community cohesion (Ambition).

38. Across our city, however tens of thousands of adults are offline or have very limited digital skills:

- 90,000 adults in Leeds are without essential digital skills
- 50,000 are not online at all
- 40% of council housing tenants are not online

39. Research shows that those who are digitally excluded also have poorer health and that by improving digital inclusion we can combat some of these health inequalities.

40. There are three main barriers to digital inclusion:

- Lack of skills/confidence
- Limited or no access to equipment/connectivity
- Not motivated to get online/not understanding of the benefits of being online

41. Providing support for digital access has been at the heart of library services since the introduction of the People's Network back in 1997.

42. Libraries as safe, non-stigmatised spaces at the heart of the community are well placed to tackle the barriers to digital inclusion. We have provide free access to computers, the

internet, wi-fi and a tablet lending scheme and have a skilled staff team of Digital Champions who are able to support customers with the motivations and skills development through our free training and support programmes.

43. The Covid-19 pandemic has emphasised the importance of digital access and a [blog from the Joseph Rowntree Foundation](#) highlighted in particular the impact that the closure of library buildings especially in the first period of lockdown had on digital inclusion for some of the most economically disadvantaged people in our communities.
44. We have therefore identified as a priority the development of our community libraries in Leeds as Digital Hubs. The concept will include the introduction of Digital Health Hubs which use community engagement to reach poorly served groups and support access to digitally enabled health care and wider wellbeing. We will also be exploring the concept of libraries as data hubs.
45. And at the heart of our digital offer is support for Learning. Libraries were set up as the universities of the people and learning and today our libraries still provide citizens with access to a wide range of informal learning opportunities, including digital skills.

Outcomes

- Improved digital access and literacy
- Helping everyone achieve their full potential

Priorities

46. Key priorities for developing our programme of support for our digital inclusion and learning support over the coming year include:
 - Developing the new #Digital121 service including telephone support and a refreshed programme of face to face support sessions and city-wide webinars (e.g. keeping your children safe online for parents)
 - Creation of a network of 34 Digital health Hubs across the city
 - Launch of Creator Space at Compton Road Library, a space which will provide access to resources to support creative digital activity
 - Further development of Niche Academy platform to include more locally curated content to support digital learning in the community
 - Developing our programme of support for ESOL and Adult Literacy

Books, Reading and Culture

47. Libraries are the cultural cornerstones of communities (Darren Henley CEO Arts Council).
48. Libraries enable communities to access and participate in a wide variety of quality and diverse arts and cultural experiences. Leeds Libraries work with cultural providers to

spark curiosity, imagination, and fun. Our programme of activity enables new creative skills to flourish, enriching the lives of children and adults by providing arts and cultural experiences in local settings. Our offer will celebrate diversity, promote inclusivity, value identity and will contribute to an active local cultural economy.

49. Through our reading offer, libraries help build literate, confident and empathetic communities. We provide diverse and inclusive reading resources and support programmes and experiences for children and adults to create excitement around reading. Our range of stock and linked activity programme encourages individuals of all ages to read for pleasure and purpose to increase their understanding of the world, stretch their imaginations and think differently.

Outcomes

- cultural and creative enrichment
- Increased reading and literacy

Priorities

50. Key priorities for developing our programme of support for Cultural programme over the coming year includes:

- Following successful Expression of Interest, submission of a full bid to Arts Council for the refurbishment of Central Library's ground and first floors, including the development of the City Reading Room, City Children's Library and City Art and Music Library
- Full transition of the Library at Home Service to the Reading Friends model
- Introduction of new model of support for Reading Groups
- Review of stock management policies
- Reintroduction of Cultural Programme of events and activity including participation in the British Library 'In the News' Exhibition and event programme (launch event to be held in Leeds)
- Programme of 'treasures on tour' taking the Special Collections held in Central Library out and about to libraries around the City

51. To support the delivery of these priority activities we have realigned our staff teams. The new structure is flatter and more manageable with just 5 tiers of staffing as opposed to the previous 11 tiers. The development of generic job descriptions across the service will ensure greater flexibility to accommodate changes in priorities over time.

52. The structure (see Appendix 2) is split into 3 key areas: Service Support, Service Delivery and Service Development.

Corporate considerations

Council policies and city priorities

53. The priorities of Leeds Libraries recovery strategy play a direct role in supporting the following Best Council Plan objectives:

- Health and Wellbeing
- Child Friendly City
- Age Friendly Leeds
- Culture
- Safe strong communities
- Inclusive Growth

Conclusion

54. We will report back to Area Committees on an annual basis with specific information about the delivery and engagement with our programmes of activity for each area.

Recommendations

55. That the information in this report and the verbal update provided at the meeting is noted.

Background information

- None

Appendix 1: Leeds Libraries Online Activities during COVID-19 pandemic

British Library exhibition, 'Unfinished Business: The Fight for Women's Rights'

56. Later in the year, as part of our work with the British Library² (BL) we curated a [virtual exhibition](#) and programme of events to celebrate the BL's own exhibition, 'Unfinished Business: The Fight for Women's Rights'. Our online exhibition highlighted Leeds' unique contribution to the campaign for gender equality and featured important books connected to the wider history of women's rights.

57. The exhibition spanned over 300 years from the poetry of Katherine Philips in 1669, through to the activism of the 1970s and 80s, culminating in the work of contemporary local spoken word artists. The weekend of events, created in partnership with the BL, included workshops, author talks and performances, and attracted over 800 people from all over the world.

58. To celebrate the exhibition Studio12 led a series of 5 poetry workshops and mentoring sessions with young poets and renowned literary activist, writer, and playwright Khadijah Ibrahiim. The workshops explored women's voices, activism, and the fight for a fairer world. The participants' poetry was transformed into spoken word performance films, which were showcased at a special live [Spoken Word Showcase](#).

59. The showcase involved a panel discussion between Khadijah and poet/activist Suhaiymah Manzoor-Khan, followed by a spoken word takeover by The Sunday Practice. We had 300 engagements via social media in the lead up to the Spoken Word Showcase, and over 300 people tuned in. Our largest audience was in Yorkshire, followed by London.

BBC's 'Novels That Shaped Our World'

60. We also took part in the BBC's national 'Novels That Shaped Our World'³ project and one strand of activity explored the connection between games and storytelling. A programme of events that included a workshop on creating your own literary escape game, a talk on the real history behind some of the novels from the BBC's Novels list, animation activities for families and a panel event discussing how libraries and museums can use games to engage new audiences, which all led up to a two day Games Jam. The Jam challenged people to design a digital or physical game inspired by the BBC's Novels list, and the participants were given access [to images from our special collections](#) for inspiration.

² The British Library is the [national library](#) of the United Kingdom and is one of the [largest libraries in the world](#). As a [legal deposit](#) library, the British Library receives copies of all books produced in the United Kingdom and Ireland, including a significant proportion of overseas titles distributed in the UK.

³ BBC Novels That Shaped Our World is in partnership with BBC Arts, Libraries Connected and Arts Council England.

61. Our headline event of the weekend was a live [mixed reality performance](#) by virtual reality artist Rosie Summers who brought the world of Narnia to life. The games that were submitted can be viewed on our [itch.io page](#) and all events were recorded and added to [YouTube](#).
62. We also delivered a programme of activity based around Arts and Cultural activities.
63. Arts Activity: We ran workshops inspired by the artist Joseph Cornell's 'world in a box' sculptures and assemblage art. In these workshops, we captured the feel of the novel, its story, journey or place by assembling items in a box. The resulting artwork can be viewed in an [exhibition with our partners Space2](#).
64. Cultural Activity: We ran a number of activities on social media and with readers and writers groups across the city. We asked readers to share the novel that has shaped them on social media, challenging readers to read as many of the 100 titles as they can. For writers we set a number of writing challenges and participants could also attend a writing class led by local author Alison Taft. Work written by the participants is currently featured on our digital book platform and you can read more about it [here](#).

Business & Intellectual Property Service

65. For some key aspects of our service we took a business as usual approach albeit digitally. For example, during the last year our Business & Intellectual Property Service quickly pivoted their services to an online model, ensuring local businesses had continuous support during the pandemic. This included:
- Intensifying messaging across social media channels and via partners to inform the local business community that the service would continue to be available to support businesses with their enquiries via email and telephone.
 - The team and our business advice partners moved face-to-face consultations into a telephone format that proved particularly popular leading to the addition of new sessions.
 - Online access to our business resources ensured that the team were able to effectively deal with enquiries via email and telephone. Customers needing to consult these resources were able to book on one-to-one Zoom sessions providing the option of screen sharing.
 - Our face-to-face event programme was moved to webinar format ensuring continuity of our full programme of support [Business & IP Centre Leeds Events | Eventbrite](#)
 - As businesses looked to adapt to new ways of working and marketing, our webinars also refocused upon these sought-after areas. This included extra webinars focusing upon online selling, social media and our first Start-up Summer School.
66. A successful *Reset. Restart* programme of talks aiming to support businesses transform, future-proof or grow was developed in partnership with the British Library. This provided access to a range of new webinars and follow-up one-to ones with specialist advisors.

[Reset. Restart - The British Library \(bl.uk\)](#) One of our most successful *Reset. Restart* online events focussed on the music sector, which had been hit particularly hard by the pandemic. This online panel event, which was held in partnership with Manchester libraries, featured musicians and other representatives from across the sector and provided a lively discussion about how to cope and pivot moving forward. Over 120 people attended the event live.

67. Additional events and activities are included in the table below:

Activity	Audience	Frequency	Description
Storytime	0-5	Daily (Mon – Friday)	<p>Regular storytime each morning at 9.45 am featuring an author or illustrator reading from their books followed by BBC rhymes and an activity from our Leeds 50 things App twitter.com/leedslibraries/status/1255775297787629569?s=20</p> <p>We worked with local theatre company Tutti Frutti to commission some performed readings with actors, these were then shared across the UK with other libraries! Playlist: youtube.com/playlist?list=PLkero3eEEZV88RlpPBje8KXGPcNuiOJec Podcast: tutti-frutti.org.uk/show/welcome-to-sweet-dreams/?section=our-work Sign up to receive more free stories and news: eventbrite.co.uk/e/tutti-frutti-story-time-tickets-140071661109?aff=nationallibrary</p> <p>Our Librarians created storytimes for #BabyWeek: https://twitter.com/TinyOwl_Books/status/1329363829906616320?s=20</p> <p>They also worked with frontline staff to deliver sessions to ensure we stayed connected to our audiences. facebook.com/119146154207/videos/514171752926835</p>
Stories By heart	4- 8	Weekly	<p>Oral story telling session with professional storytellers twitter.com/leedslibraries/status/1255496977305010182?s=20</p>
Games Group	Teens	Weekly	<p>A fun friendly online Games Group for under 20s. Currently playing the games ‘Magic the Gathering’ and ‘Dauntless’. Uses Discord to create an online community.</p>
#AskALibrarian	Adults	Daily (Mon – Fri 10 – 4)	<p>An online enquiry support line – covering any general information enquiry, including for example book recommendations twitter.com/leedslibraries/status/1328277874386857984?s=20</p>
Virtual #DigiDropIn (now rebranded #Digital121)	Adults	Daily (Mon – Fri 10 – 4)	<ul style="list-style-type: none"> • Access to computers for essential use only, for 45 min sessions at a number of sites across the city. Details can be found here: leeds.gov.uk/libraries • Bookable 1 to 1 digital sessions with a librarian - call 0113 378 5005 or email libraryenquiries@leeds.gov.uk • Basic digital enquiry support - whether our customers have a digital question or need a bit more support to get online, our #Digital121 librarians can help. Contact our team on 0113 378 5005. twitter.com/leedslibraries/status/1389569776125718537?s=20

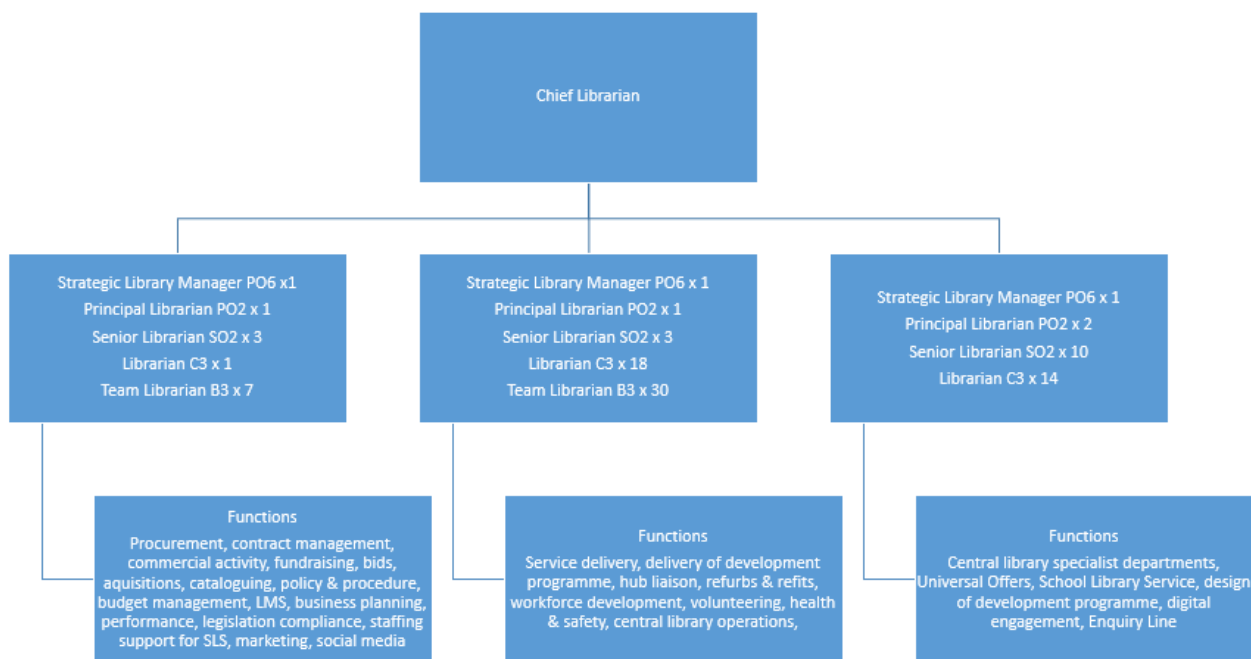
Activity	Audience	Frequency	Description
Selection Bags	All		We provided pre-packed selection bags for primary age children and adults. If customers contacted us we would put together a package of books for them to collect from their local library twitter.com/leedslibraries/status/1363886551185428480?s=20
#LeedsReadsBook Club	Adults	Monthly	Our online book club features a book of the month from our multiple download collection and a hosted discussion with a librarian on Facebook once a month. Authors are invited to take part in the discussion. The club now has over 100 members. facebook.com/groups/345068199880216 leedsreads.net/leeds-reads-book-club
Virtual Bookshelf #LeadsReadsBooks helf	Adults	ongoing	Content curated by residents who are invited to share images and reflections of the books they are reading. This has led to the creation of a #LeedsReadsBookshelf; this is a community bookshelf created by the people of Leeds, for the people of Leeds. twitter.com/i/events/1260132950802399233
LEGO	Children and families	Weekly / monthly	This is an exciting Lego experience for children and families, with entertaining videos and a range of build challenges. youtube.com/playlist?list=PLkero3eEEZV9X2rTykCI_1tKLsfdVybuL
Code Club	Children and families	Fortnightly	We provide ongoing support for existing code club members as well as new audiences. The Clubs are delivered through a fortnightly Zoom meet up when a new challenge is introduced along with a 'show and tell' with library staff and Code Club volunteers. blog.codeclub.org/2020/08/17/linking-code-to-literacy helloworld.raspberrypi.org/articles/hw14-creating-a-remote-code-club-with-leeds-libraries
Local and Family History	Adults	Fortnightly	Family History for Beginners Held on Zoom, a librarian narrates a local family history session. These are live and interactive versions of our popular Family History workshops, providing a friendly online introduction to key concepts and resources for complete beginners. Attendees are invited to ask questions throughout the presentation. Leodis by Leeds Libraries A photographic archive for the city. Over 62,000 heritage images of the city digitized and accessible to all. Over 40,000 of the images belong to the Leeds Libraries while the remaining images come from partner heritage organizations and individuals from across the city. Over 20 years old the website has recently undergone an extensive rebuild bringing its accessibility and security in line with the demands of today and has become

Activity	Audience	Frequency	Description
			<p>more popular than ever. The rebuild has allowed us to include over 5000 playbills showcasing historical theatre bills from some of Leeds oldest theatres.</p> <p>#ThrowbackThursday: Every week librarians share what is going on in the Local Family History Department and highlight heritage in Leeds. twitter.com/leedslibraries/status/1319209444832665600?s=20</p> <p>Lunchtime talks series: secretlibraryleeds.files.wordpress.com/2021/04/lfh-online-events-programme-apr-jun-21-1.pdf</p> <p>Our team of Librarians introduce participants to the relaunched Leodis website, the digital archive of Leeds' historical photographs. Customers can explore the background to the creation of Leodis 20-years ago and discover exciting new features – before our Librarian team take them through their favourite images from the site: leodis.net</p> <p>youtube.com/playlist?list=PLkero3eEEZV93tzscVukw04QPBvD9YdF9 <i>The Secret Library</i>, is the home to Leeds Libraries' heritage blog. The site provides insights into the history and architecture of the 1884 Central Library building, a behind the scenes look at the Library and highlights from our Special Collections, including rare books: secretlibraryleeds.net</p>
#RareBookoftheWeek	Adults	Weekly	<p>Every week using #RareBookOfTheWeek we showcase items from our special collections on social media. twitter.com/leedslibraries/status/1407682217040658434?s=20</p>
Lunchtime Tech Talk	Adults / young people	11-part series	<p>Each episode features an inspirational speaker from the digital and cultural sector in Leeds along with a member of the library staff team who will highlight library resources relevant to the main talk. Find the full playlist here: youtube.com/playlist?list=PLkero3eEEZV9V1HSQbeT7xZ4oBzRxuu9a</p>
#LeedsDropInAndDraw	Adults	Weekly	<p>Each week, a different theme and image from our art collections is chosen and posted on social media. Audiences are asked to create their own drawing in response to the image we post and to share their work on social media</p>

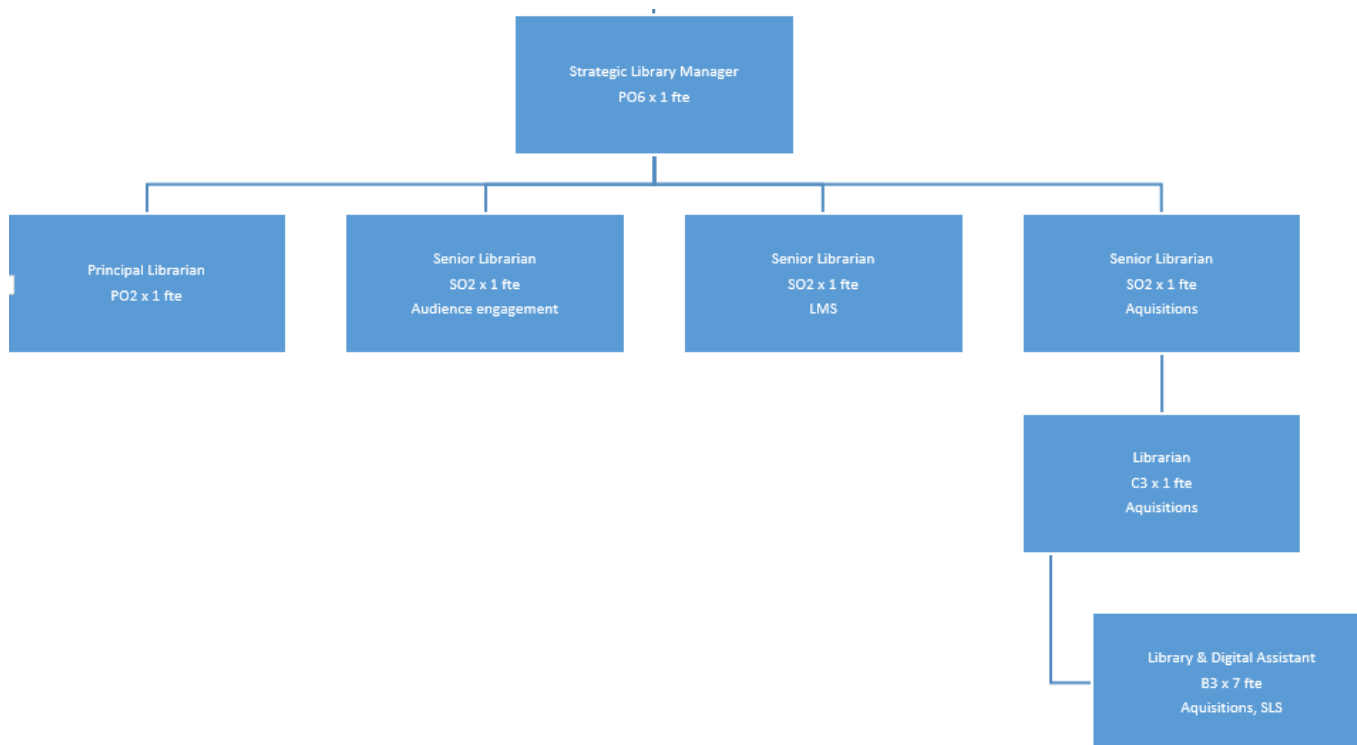
Activity	Audience	Frequency	Description
			twitter.com/leedslibraries/status/1256158965634928640?s=20
Art Book Club	Adults	Every two months	Each month, a book chosen by an artist will be read in conjunction with the current exhibition. The book club is hosted via Zoom and places are bookable on Libraries' ticketsource. twitter.com/cultureleeds/status/1251989702544146432
Craft Club #LeedsLibrariesCC	Adults and Young People	Monthly	Virtual Craft Club is delivered online once a month. A different theme and image from our E-magazines collection is chosen and posted on Leeds Libraries Facebook. Audiences are asked to create their own crafts using material from around their home and garden in response to the article posted and to share their work on social media twitter.com/leedslibraries/status/1257271808950140931?s=20
Leeds Libraries community and heritage trail #LeedsLibrariesCH T	Adults	Weekly	During the past year we have celebrated each one of our unique libraries as part of the Leeds Libraries community and heritage trail. #LeedsLibrariesCHT twitter.com/leedslibraries/status/1404801487180550152?s=20
Tutti Frutti Festive Show	Families	December	We will be hosting a festive play with local theatre company Tutti Frutti. Bit.ly/TuttiPrincessPea Set in the Museum of Forgotten Things, three musical curators, tell the amazing tale of the museum's artefacts including the mystery of a little green pea and how it got there.
Covid Diaries			A city partnership project aiming to ensure we document the impact that Covid is having on all of us. Personal diaries, experiences, films and pictures will help to paint a picture of what life is like in Leeds and the challenges our people face covididiaries.co.uk
School Library Service	Schools	One off	Organised 22 virtual author events for schools in Leeds, for World Book Day, giving children learning both in school and at home the opportunity to come together and celebrate reading
Authority Figures Podcast	Teens	3 episodes	A 3-part Authority Figures podcast series for Teens, with young volunteer Chandni who interviews Ben Oliver, Matt Abbott and Kenny Baraka. youtu.be/-u8fch0n1qM
Summer Reading Challenge	Families	Summer	We are asking families to share their images of reading in the wild #LeedsWildReads twitter.com/i/events/1407976126727741440
United We Wait – Refugee & Asylum film project	Adults	6-week project	Delivered over 6 weeks Studio12 worked with Members of the Hearts youth group at Leeds Playhouse to create an honest and ultimately uplifting short film to share their experiences of leaving their home countries, settling in Britain and the recent challenges of lockdown.

Activity	Audience	Frequency	Description
			"I am sure the books saved my life!" As part of #RefugeeWeek2021 we created 'We Walk With You' with @ArtsTogetherLDS Filmed in Leeds Central Library, @Studio12Leeds member, Rahman tells his story of feeling safe in arts spaces. youtu.be/K7wITr2rKzI?list=PLAbXg1ADT_6BWKZtG63Btp2_YKv-tLUXr...
Ingenious Awards	Young people aged 7-14	Ongoing	Working together, Leeds Libraries, Leeds Museums and the University of Leeds will create a modular STEAM-focused series of activities, focusing on tackling environmental issues and using developments in technology for societal and environmental good raeng.org.uk/grants-prizes/grants/ingenious-grant/current-awards
Enterprise Club and talks. Business and IP Centre	Adults	Ongoing	You can book a free one to one consultation with specialists including business advisors, accountants, and IP attorneys, and attend a range of free events and workshops to help you start-up and grow your business. eventbrite.co.uk/o/business-amp-ip-centre-leeds-2985198129
Studio12	YP 16-30	Tuesday - Friday	<p>Website relaunch: Responding to studio12 member feedback we overhauled our online service provision, by building a new website equipped to be a one-stop resource for creatives in the Leeds community and beyond. Content is sourced, curated, and uploaded on a regular basis to maintain its relevance. It includes an opportunities page with online events, funding, commissions, talent development schemes, business support and creative jobs. It also includes industry guides for music, film and writing. In addition there is a Covid-19 Support Guide for artists including health and wellbeing advice. The Studio12 website provides valuable opportunities for people to enter the industries via non-traditional academic routes, and now receives over 1,000 visits a month. This is an engagement increase of over 10 times the amount of visits received pre-pandemic.</p> <p>Bookable 1:1s: Recently we supported a member applying for a 1-year prestigious art residency in the Netherlands. We have also just signposted and supported a member in applying for over £8k in the ACE DCYP programme, results pending</p> <p>Online Masterclasses: We worked in partnership with the British Library and acclaimed producer / rapper Awate, who gave two music production masterclasses into his British Library Residency.</p>

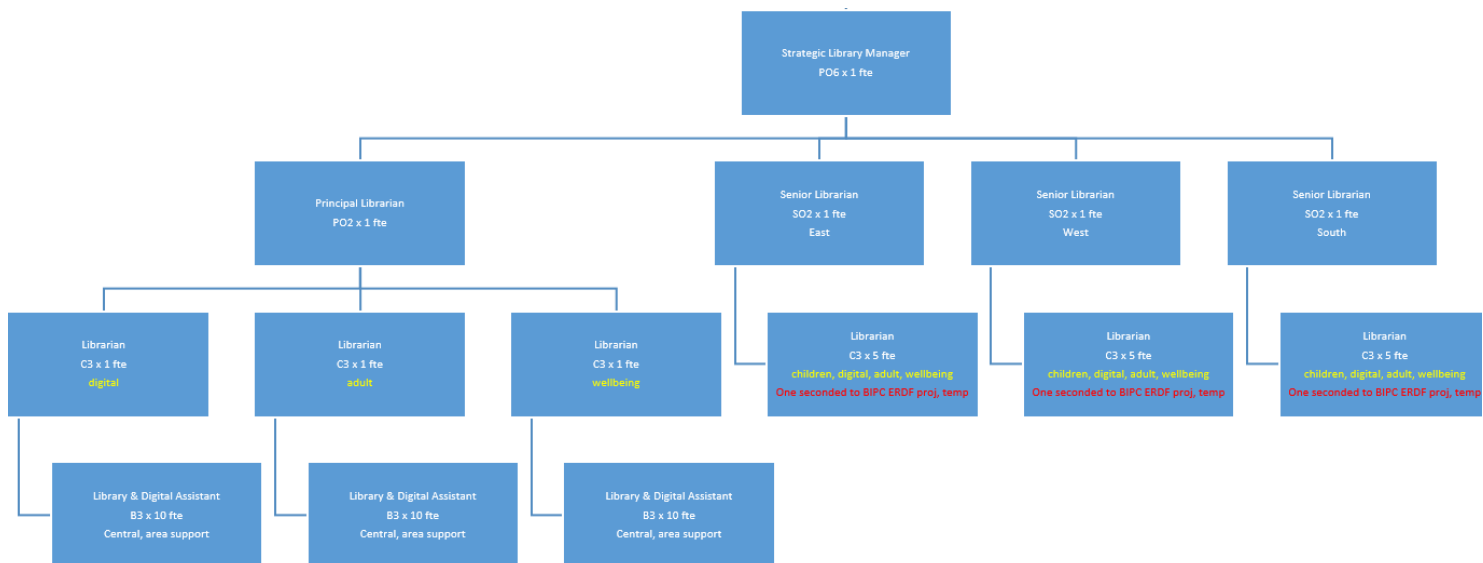
Appendix 2: The staffing structure of Leeds Libraries



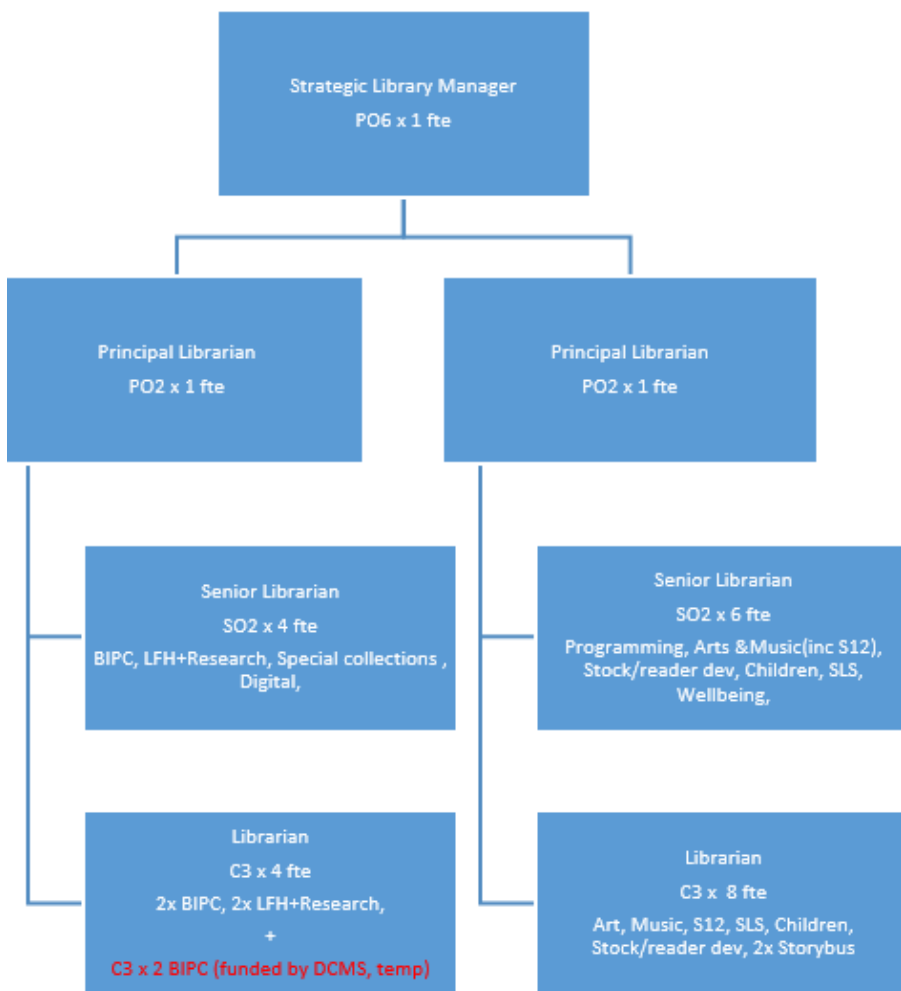
Service Support



Service Delivery



Service Development





Report of: Head of Locality Partnerships

Report to: Outer East Community Committee

**Cross Gates & Whinmoor, Garforth & Swillington,
Kippax & Methley, Temple Newsam**

Report author: Senior Localities Officer – Bali Birdi

Telephone: 07712 214727

Date: Tuesday 28 September 21

For Decision

Outer East Community Committee – Finance Report

Purpose of report

1. The report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2020/21. It also provides the committee with an update on organisations funded by the Community Committee and how their project delivery will be affected by the Coronavirus pandemic.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer East Community Committee the CIL money for Allerton Bywater Parish Council, Great and Little Preston Council, Kippax Parish Council, Ledsham Parish Council, Ledston Parish Council, Micklefield Parish Council and Swillington Parish Council will be administered by each individual Parish Council, whereas monies for Cross Gates & Whinmoor, Garforth, Methley and Temple Newsam will be administered by the Outer East Community Committee.
9. It was agreed at Outer East Community Committee on the 2 October 18 that CIL monies for Cross Gates & Whinmoor, Garforth, Methley and Temple Newsam would be spent in the ward it was generated in
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender reassignment, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied.

- a) Consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken.
- b) A delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and:
- c) Details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.

15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2020/21

16. The total revenue budget approved by Executive Board for 2021/22 was £93,440 for the Outer East Community Committee. Table 1 shows a carry forward figure of £75,527.39 which includes underspends from projects completed in 2020/21. Allocated wellbeing projects in 2020/21 is £6063.00 and not yet completed. The total revenue funding available to the Community Committee for 2021/22 is therefore £162,904.39. A full breakdown of the projects approved or ring-fenced is available on request.

17. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

18. The Community Committee is asked to note that so far, a total of £61,750.52 has been allocated to projects, as listed in Table 1.

19. The Community Committee is also asked to note that there is a remaining balance of £88,053.88 in the Wellbeing Revenue Fund.

20. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2021/22

	£				
INCOME:21/22	£93,440.00				
Balance brought forward from previous year	£75,527.39				
Less projects brought forward from previous year 20/21	£6,063.00				
TOTAL AVAILABLE: 21/22	£162,904.39				
Area wide ring fenced projects	£				
Small Grants- TBC	£4000				
Community Committee Public Engagement - TBC	£1500				
Tasking Team Initiatives - TBC	£5000				
Skips for Community Clean Ups - TBC	£2000				
Youth Summit - TBC	£600				
Total area wide ring-fenced projects	£13,100				
Remaining balance split equally across the wards	£149,804.39	£37,451.10	£37,451.10	£37,451.10	£37,451.10
		Ward Split			
Ward Projects	£	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
CCTV monitoring costs (£1k per camera) -TBC	£12,000.00	£3,000.00	£4,000.00	£2,000.00	£3,000.00
Christmas Lights Switch On Events, Motifs & Trees - TBC	£33,510.00	£13,800.00	£12,000.00	£7,210.00	£500.00
Garforth Main Street Bench	£1,060.00		£1,060.00		
Midsummer Night's Showcase	£500.00				£500.00
Kippax Defibrillators	£1,796.80			£1,796.80	
Halliday Court	£10,691.00		£10,691.00		
Grit Bins	£2,192.72	£322.48	£322.48	£1064.04	£483.72
Totals	£61,750.52	£17,122.48	£28,073.48	£12,070.84	£4,483.72
Total spend: Area wide + ward projects	£74,850.52				
Balance remaining (Total/Per ward)	£88,053.88	£20,328.62	£9,377.62	£25,380.26	£32,967.38

Projects for consideration and approval

Wellbeing Budget 2021/22

The following projects are presented for Members' consideration:

21. **Project Title:** Swarcliffe Bumpy
Total Project Cost: £9,764
Amount Proposed £5,580 Wellbeing
Wards covered: Cross Gates & Whinmoor,

Summary: West Yorkshire Police Off Road Bike and Safer Schools Officers want to team up with BUMPY to deliver a 12 week programme of diversionary work, to address unsafe and anti-social use of Off road bikes by young people in Swarcliffe

Police data for the last 6 months evidences 134 calls for service about youth anti-social behaviour in Swarcliffe and 82 calls regarding nuisance off road or quad bikes – and these figures reflect only those incidents that have been reported to West Yorkshire police.

This behaviour is not only disrupting communities and damaging public spaces but endangers the lives of the young people and others who are present during the incidents, particularly where young people are not wearing helmets or are riding derestricted bikes.

The intention is to select young people at risk of anti-social behaviour / already committing low level ASB, from families with complex needs, to take them to BUMPY over 12 sessions. The sessions will work with 10 young people per group, across the Swarcliffe area of Leeds, starting in October and spreading over the winter months.

These will be run by BUMPY and attended by West Yorkshire Police Off Road Bikers, in order to engage with young people who are hard to reach with usual methods. This will build up trust and facilitate the understanding of how the young people's behaviour impacts on their communities – with rights, come responsibilities

Sessions will run alternate Saturday afternoons over a period of 24 weeks.

Children will be selected by Police and partners, to target those children causing the most nuisance in the community. The young people will only be allowed to attend if they are behaving appropriately – attending at school, not committing ASB and so on. Police officers and staff will continue to engage with these young people, after the BUMPY sessions conclude.

The sessions will include:

- learning the legalities of owning and riding a motorcycle on the road and the consequences.
- Identify common faults of a motorcycle making it unroadworthy.
- Develop personal riding skills to a standard as set by the DVSA.
- Learn rules of the road as set out in the Highway Code.

within the fun environment at Bumpy, with its levels of off-road tracks and courses on site

Community Committee Plan Priorities/Objectives

Best City For Communities

Best City For Children & Young People

Best City For Health & Wellbeing

DDN

22. Since the last Community Committee on 27th July 21, there has been the following projects approved by DDN.

The Tribe I Am ME - YAF, Date of DDN -16/8/21

Declined Projects

23. Since the Community Committee on 27th July 21, the projects have been no projects declined.

Youth Activities Fund Position 2021/22

24. The total revenue budget approved by Executive Board for 2021/22 was £50,760 for the Outer East Community Committee. Table 1 shows a carry forward figure of £60,326.33 which includes underspends from projects completed in 2020/21. Allocated wellbeing projects in 2020/21 is £24,833.60 and not yet completed. The total revenue funding available to the Community Committee for 2021/22 is therefore £86,252.73. A full breakdown of the projects approved or ring-fenced is available on request.

25. The Community Committee is also asked to note that there is a remaining balance of £50,354.73 in the Youth Activity Fund.

26. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2021/22

	£
INCOME:21/22	£50,760.00
Balance brought forward from previous year	£60,326.33
Less projects brought forward from previous year 20/21	£24,833.60
TOTAL AVAILABLE: 21/22	£86,252.73

Ward Projects	£	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Total available budget for 21/22	£86,252.73	£21,563.19	£21,563.19	£21,563.19	£21,563.19
WLAC – Outer East Activity Programme	£6,800.00	£1,700.00	£1,700.00	£1,700.00	£1,700.00
Breeze Summer Events	£14,598.00	£3,649.50	£3,649.50	£3,649.50	£3,649.50
Leeds Rhinos	£8,000.00	£2,000.00	£2,000.00	£2,000.00	£2,000.00
The Tribe – I AM ME	£6,500.00	£6,500.00			
Totals	£35,898.00	£13,849.50	£7,349.50	£7,349.50	£7,349.50
Balance remaining (Total/Per ward)	£50,354.73	£7,713.69	£14,213.69	£14,213.69	£14,213.69

Small Grants Budget 21/22

27. At the last Community Committee ward members approved a small grants budget of £4,000. There is currently a remaining balance of £3,075.97 detailed in Table 3.

TABLE 3: Small Grants 2021/22

Ward Projects	£	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Total available budget for 21/22	£4,000.00				
PHAB Club	£507.36	£84.56	£84.56		£338.24
IGBO Family Fun Day	£416.67	£343.75			£72.92
Balance Remaining	£3,075.97	£428.31	£84.56		£411.16

Skips Budget 2021/22

28. At the last Community Committee ward members approved a small skips budget of £2,000.

There is currently a remaining balance of £1,597.84 detailed in Table 4.

TABLE 4: Skips 2021/22

Ward Projects	£	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Total available budget for 21/22	£2,000.00				
Growing Zone	£162.18			£162.18	
Incredible Edible	£239.98		£239.98		
Balance Remaining	£1,597.84		£239.98	£162.18	

Tasking Budget 2021/22

29. At the last Community Committee ward members approved a tasking budget of £5,000.

There is currently a remaining balance of £5,000.00 detailed in Table 5.

TABLE 5: Tasking 2021/22

Ward Projects	£	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Total available budget for 21/22	£5,000.00				
Balance Remaining	£5,000.00	£1,250.00	£1,250.00	£1,250.00	£1,250.00

Capital Budget 2021/22

30. The Outer East Community Committee has a capital budget of £84,406.00 available to spend, as a result of new capital injections. Members are asked to note the capital allocation broken down by ward and summarised in Table 6.

TABLE 6: Capital 2021/22

	OE (£)	Ward split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Remaining Balance March 2019	£73,383.11	£16,780.28	£13,968.28	£23,567.28	£19,067.27
Injection March 2019	£12,245.89	£3,061.47	£3,061.48	£3,061.47	£3,061.47
Starting Position 2019-2020	£85,629.00	£19,841.75	£17,029.76	£26,628.75	£22,128.74
Injection November 2019	£3,200.00	£800.00	£800.00	£800.00	£800.00
Underspend from 2018-2019	£300.00	£300.00			
Total with November Injection 2019-2020	£89,129.00	£20,941.75	£17,829.76	£27,428.75	£22,928.74
Ninelands	£2,090.00		£2,090.00		
Chippies Quarry	£300.00	£300.00			
Cross Gates Whinmoor Ward Litter Bins	£2,100.00	£2,100.00			
Kippax Baths Fencing	£6,065.00			£6,065.00	
Injection March 2020	£9,600.00	£2,400.00	£2,400.00	£2,400.00	£2,400.00
Injection September	£1,100.00	£275.00	£275.00	£275.00	£275.00
Remaining balance 2020-21	£89,274.00	£21,216.75	£18,414.76	£24,038.75	£25,603.74
Injection March 2021	£11,400.00	£2,850.00	£2,850.00	£2,850.00	£2,850.00
Starting position 2021-22	£100,674.00	£24,066.75	£21,264.76	£26,888.75	£28,453.74
Garforth Litter Bins	£2,268.00		£2,268.00		
Garforth SIDS	£14,000.00		£14,000.00		
Remaining Balance	£84,406.00	£24,066.75	£4,996.76	£26,888.75	£28,453.74

Community Infrastructure Levy (CIL) Budget 2021/22

31. The Community Committee is asked to note that there is now £201,429.49 total available to the Outer East Community Committee. Members are asked to note the CIL allocation broken down by ward and summarised in Table 7.

TABLE 7: Community Infrastructure Levy (CIL) 2021/22

	OE (£)	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Budget as of April 20	£108,938.38	£35,392.36	£58,918.66		£14,627.36
Injection 1	£93,654.93	£15,775.33	£73,152.18	£696.56	£4,030.86
Injection 2	£3,104.04	£0.00	£3,104.04	£0.00	£0.00
Balance Remaining 20-21	£205,697.35	£51,167.69	£135,174.88	£696.56	£18,658.22
Garforth Barley Hill	£4,267.86		£4,267.86		
Balance Remaining 21-22	£201,429.49	£51,167.69	£130,907.02	£696.56	£18,658.22

Monitoring Information

32. As part of the funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

There is nothing to report currently.

Corporate Considerations

Consultation and Engagement

33. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

34. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

35. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

36. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

37. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

38. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Recommendations

39. Members are asked to consider/approve

- a. Details of the Wellbeing Budget position (Table 1) (paragraph 20)
- b. Wellbeing proposals for consideration and approval (paragraph 21)
- c. Details of the projects approved via Delegated Decision (paragraph 22)
- d. Details of the Youth Activities Fund (YAF) position (Table 2) (paragraph 26)
- e. Details of Small Grants (Table 3) (paragraph 27)
- f. Details of Skips (Table 4) (paragraph 28)
- g. Details of Tasking Budget (Table 5) (paragraph 29)
- h. Details of the Capital Budget (Table 6) (paragraph 30)
- i. Details of the Community Infrastructure Levy Budget (Table 7) (paragraph 31)

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Report of: Head of Locality Partnerships

Report to: Outer East Community Committee

**Cross Gates & Whinmoor, Garforth & Swillington,
Kippax & Methley, Temple Newsam**

Report author: Senior Localities Officer - Bali Birdi

Tel: 07712 214727

Date: Tuesday 28 September 21

For Information

Outer East Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

3. Children and Families: Champion – Cllr H Hayden

A Children's and Families meeting has been arranged to discuss the Youth Summit for 21/22 to set a theme, date, and ward this will be delivered in for young people. The physical expectations of this event were taken to the Community Committee Chairs Forum on the 7th September to discuss with the Chairs.

The Intelligence and Policy team working on the City Plan also will also be involved .The summits are an opportunity for young people to engage with each committee on their priorities for budget spend in relation to the Youth Activity Fund (a delegated budget that is given to each committee).

Youth Summits provide an excellent platform to consult with many young people in each respective committee event/area.

Environment & Community Safety: Champion - Cllr P Grahame

4. Leeds Anti-Social Behaviour Team (LASBT)

Cross Gates & Whinmoor

The hot spot area for Leeds Anti-Social Behaviour (LASBT) within the Outer East is the Swarcliffe area. The team are working with partners to continue tackling Youth Anti- Social Behaviour. LASBT Case Officers are working with Local Councillors, Housing, local residents, West Yorkshire Police & Youth Services staff to identify those involved in the issues so the necessary action can be taken whilst also looking at what diversionary activities may be available to reduce further issues.

Garforth & Swillington

There are no specific trends with the cases that are active, no youth nuisance is reported to LASBT in this area.

Kippax & Methley

There are currently 10 cases within the Kippax & Methley ward area. The cases relate mainly to noise from private property.

Temple Newsam

In the Temple Newsam ward the team have been working with West Yorkshire Police, Housing and Partners to target known individuals who were causing anti-social behaviour in the local area. Leeds Anti-Social Behaviour Team (LASBT) also obtained a part-closure on a property which was attracting youths and was a focal point for a violent incident. The team has applied for an Injunction against a tenant for a large quantity of drugs found. There are on-going tenancy action issues against individuals in the area for serious crime/drug offences.

Halton Moor

5. Neighbourhood Improvement Partnership

The first meeting of the Halton Moor Neighbourhood Improvement Partnership (NIP) took place on 19th May 2021. The NIP brings together key partners (statutory, voluntary and private) to develop local initiatives and projects for the area.

The key aims and objectives are:

To improve the lives of people living in the Halton Moor area.

To raise the profile of the issues affecting communities in Halton Moor.

To oversee the neighbourhood improvement work programme for Halton Moor that is responsive to the needs and aspirations of local communities.

To provide strategic leadership for a broad range of locality partners in relation to addressing the key challenges facing communities in Halton Moor.

Partners provided updates on their current role within the area. There were discussions regarding how partners could support planned works in the area such as the development of the local greenspaces. It was also agreed to look at how more links could be made to the Local Care Partnership for the area.

The local businesses at Logic Park are also keen to support projects within Halton Moor. Although separate meetings have taken place with the businesses, it was agreed that it would be useful for them to be part of the NIP meetings

An action plan will be formed to capture the work and progress in the area.

The NIP will meet quarterly, and regular updates will be provided to the Outer East Community Committee

Cleaner Neighbourhoods

6. Cross Gates & Whinmoor,

Since the last meeting in February, the staff have returned to full time hours. The team will focus on day to day street cleansing issues eg, emptying litter bins, litter picking, clearing fly tips, civic bulk collection and enforcement.

A road sweeper has been working within the wards, this will be a permanent schedule moving forward.

Due to the lockdown and furlough scheme residents have carried out renovation work which has increased fly tipping. To address this issue, the service will be putting together a Serious Environmental Crime Team and also Enforcement officers dedicated to dealing with these issues.

7. Garforth & Swillington, Kippax & Methley

The effect of Covid 19 continues to have, a huge impact on how the service operates. The team are also carrying several vacancies these should be filled within the near future. With all this, a lot of changes have been made that impact on the efficiency and service delivery.

The enforcement team are dealing with waste in gardens, fly tipping, overgrown vegetation and noxious waste in gardens as well as nuisance and vermin complaints.

Bulky refuse collections are still available, at a new cost of £30 per collection of 5 items. To access this service please do so by visiting- <https://www.leeds.gov.uk/residents/bins-and-recycling/get-rid-of-unwanted-items> or by telephoning the contact centre on 0113 2224406.

In the coming months, the team are welcoming 'Recycle On The Go' bins to Garforth Main Street. There will be 5 yellow bins located at various points on Main Street these are for cans and plastic bottles. There will also be an additional orange bin for coffee cups. The aim is to improve recycling in these areas and help the environment.

Staggered shift start times are no longer being practiced. The street crews who work on a shift pattern are now back working 06.00-16.30 hours.

The team continue to work exceptionally hard in difficult circumstances to deliver essential street cleansing services in the area.

8. Temple Newsam

There are currently staff shortages in the team. Work is being prioritised to basic street cleansing. Requests for extra work such as ginnel cutbacks are taking much longer to complete than usual.

The teams are now smaller to cover a specific part of the ward. The service has a designated path-sweeper Monday - Friday to cover Temple Newsam, Seacroft and Gipton. There is also a road sweeper covering Temple Newsam, Seacroft and Gipton 35 hours per week. Refuse is struggling with staffing levels which is having an impact on the Cleaner Neighbourhoods team currently.

The team are dealing with an ongoing issue with garden clearance at some cottages in Colton. Residents are complying and making progress.

Overgrown vegetation next Temple Moor School is currently being looked into.

The team has liaised with street wardens and are planning on utilising their services to link in with enforcement.

Meetings are planned with the team, to tackle and approach environmental crime. This cohesive approach will have a positive impact on the area. The team will also be reintroducing fly tipping with hazardous waste tape and stickers which will highlight that the items are under investigation.

Employment, Skills & Welfare: Champion – Cllr J Lennox

9. Universal Credit

The table below shows the revised figures for the number of people claiming Universal Credit in the Outer East Community Committee area that were unemployed in May 2021 is 3,663. This is an increase of 95% since March 2020, a decrease of 106 on the previous month. The increase in claimants is reflective across all wards due to the impact of COVID.

The Coronavirus Job Retention Scheme (furlough) will cease at the end of September, and there is an expectation that a number of people will be made redundant which could subsequently increase claimants to Universal Credit.

	Universal Credit Claimants (Not in Employment) 16-64yrs					
	March 2020		April 2021		May 2021	
	Number*	Rate**	Number*	Rate**	Number*	Rate**
Leeds	23,618	4.6%	47,061	9.1%	46,061	8.9%
Outer East	1,882	3.7%	3,769	7.4%	3,663	7.2%
Cross Gates & Whinmoor	645	4.7%	1,225	9.0%	1,189	8.7%
Garforth & Swillington	234	2.0%	534	4.6%	517	4.5%
Kippax & Methley	354	2.8%	766	6.0%	755	5.9%
Temple Newsam	649	5.1%	1,244	9.7%	1,202	9.4%

*Number is the number of people claiming Universal Credit that are not in employment

**Rate shows the number of claimants not in employment as a percentage of the working age population

Employment and Skills Services

The table below shows the number of people being supported from the Outer East Community Committee area.

	Accessing Services		Into Work		Improved Skills	
	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)
Outer East	636	1,071	219	429	300	463
Cross Gates & Whinmoor	242	410	100	155	98	162
Garforth & Swillington	100	143	34	76	57	62
Kippax & Methley	90	91	24	34	41	35
Temple Newsam	204	427	61	164	104	204

COVID has had considerable impact since March 2020, with closures of face to face services, the employment and skills delivery models were adapted and continued through a virtual or remote offer along with email and telephone support. During April 2020 – March 2021 1,071 people accessed the Service, 636 of whom were from the Outer East, a reduction of 41% when compared to the same period last year.

Across the city the service has supported 3,413 people into work, (April 2020 – March 2021), 219 were residents from the Outer East, a reduction of 49% when compared to the same period last year. Customers were supported into work across all sectors with the largest numbers in health and care, food retail, logistics, distribution, and transport.

Leeds Employment Hub

A single point of contact for ESIF funded programmes and Jobshops that provides tailored and comprehensive support into employment or education to all unemployed Leeds residents. A large team of Employment Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to eligible residents who are disadvantaged in the labour market.

The Service continues to be successful in securing ESIF funding that will now be in place until December 2023, supporting around 3,500 people per year in Leeds to improve their skills and significantly increase their prospects of moving into sustained employment. The service and its partners will be spending in the region of £2.7m in this financial year on the delivery of employment support programmes.

A further ESIF bid to support 15-24 year old Leeds residents has been submitted and the service expects to hear by the end of August 2021 if successful. This will replace two existing programmes that are due to finish at the end of December 2021.

ESIF programmes are predominantly focused on residents who are not employed. The service has therefore sought to gain funding for residents that are ineligible for ESIF programmes, supporting underemployed residents in low paid, low skilled jobs as well as those at risk of redundancy. Residents at risk of being redundant will be offered support beyond the limited statutory minimum offered by DWP and National Careers Service and residents seen as underemployed will be able to access services and support that to now have not been offered through ESIF and other mainstream support.

All Jobshops are now fully open, 5 days a week for face to face appointments which includes Seacroft and City Centre Community Hubs. The Garforth and Kippax Community Hubs have opened one day per week on Thursdays as a trial for 6 weeks starting on 2nd August 2021.

Due to COVID the annual Leeds Next Steps event will not take place face to face this summer. The [event usually](#) held the day [after GCSE results day, where young people can](#) talk to local colleges and

providers, get information and advice about post- 16 learning opportunities, individual courses, apprenticeships, and traineeships will be available on-line. [Information from a wide range of schools, colleges and other providers will be available via the 'Start in Leeds' website.](#)

Between April 2020 – March 2021 3,971 customers accessed Leeds Employment Hub including Jobshops, 2,047 customers were supported into work and 292 were supported into training or further education. From the Outer East, 249 customers accessed Leeds Employment Hub including Jobshops, 112 customers were supported into work and 22 were supported into training or further education.

Leeds Learning Hub

The service delivers and commissions adult learning (post 19) with courses designed to help adults take their first steps or re-engage with learning before progressing to accredited learning within community settings. This provision is targeted to the 20% most deprived SOAs with a focus on Priority Neighbourhoods. Our programme includes Family English, Maths and Language (FEML) provision designed for parents (or other carers of children) with English and Maths needs or is for families where English is not the primary language. Often these courses are linked to schools or Children's Centres.

Over the last 12 months, new methods of delivery were developed to ensure learners could continue to access our courses. This included blended learning e.g. digital delivery through mobile phones coupled with home learning options, remote delivery options including outdoor learning, and the return to face to face learning when restrictions permitted with reworked COVID secure delivery spaces. The service also developed home learning resource packs to increase pastoral support, with a particular focus on vulnerable learners and those unable to access online programmes.

Between April 2020 – March 2021 the service has supported 4,857 people across the city to improve their skills. From the Outer East, 300 residents have completed a skills course, a reduction of 53% when compared to the same period last year.

Employer Support

Over the last 15 months the Service has engaged with 384 businesses (33 large and 351 SMEs). The highest number of engagements have been within construction, health and social care, IT, and digital and professional services sectors.

Vaccinating Leeds Programme

The Service supported, in partnership with the Leeds Teaching Hospital Trust, the recruitment of Admin, Health Care Assistants and Front of House positions for the Vaccinating Leeds programme. 90 Leeds Employment Hub customers successfully passed the recruitment process, including HR checks and an initial training programme, 24 customers commenced work with the NHS in March 2021, the other customers were invited to join the talent pipeline to be put forward for other opportunities.

Kickstart

Part of the Government's Plan for Jobs 2020 launched in September. Employment and Skills is continuing to act as a "Kickstart Gateway", to help provide placements for young people who are currently on Universal Credit and at risk of long-term unemployment. The programme provides funding to employers to offer 6 month placements for eligible businesses. Since January 2021, 391 placements have been approved with 140 placements filled.

Retail and Hospitality Sector

Developing a programme with employers, Leeds City College and The Engine Room, to provide taster sessions and upskilling support for participants in order to allow them to access opportunities in the sector. The initial programme is set to be delivered in September 2021, with a one week programme covering key skills in hospitality.

Leeds Teaching Hospital Trust (LTHT)

Working in partnership with LTHT to support the recruitment of a large number of Apprentice Clinical Support Workers and Apprentice Facilities Technicians roles within LTHT. Virtual information sessions to explain the role and application process are being delivered from September. Support arrangements are in place through the Leeds Employment Hub and targeted local promotion is being arranged.

Future Talent Leeds

The Future Talent Leeds conversation was launched on the 7th September 2021, aimed to hear the thoughts of as many people as possible to help shape the Future Talent Plan for Leeds. Recognising the jobs, skills and business landscape in the city has altered dramatically in recent years with changes to national government policy, the extra powers we have achieved through devolution, Brexit and Covid-19, we now need a skills and talent plan that is agile and works to support people and businesses across Leeds to thrive in the face of change.

The conversation will take place in two phases, with the first now live online at [Future Talent Leeds](#) running until Tuesday 28 September. The responses will then be analysed to shape a second phase of dialogue starting in November, with the final findings and recommendations to be fed into the Future Talent Plan.

10. Health and Wellbeing & Adult Social Care: Champion – Cllr P Grahame

Covid-19

As you will be aware infection rates have been high during the summer months within many wards across the city, especially those with a younger demographic within their ward. The situation is dynamic and will likely change again as we move towards the winter months. As the Leeds vaccination programme moves at pace and we move down the age groups infections have become concentrated in the 18-24-year olds and below. The response of the NHS, Leeds City Council and Third Sector partners has been rapid and ongoing since the start of the pandemic with some vaccination centres offering different sites for different age groups, for example one for 40 and above and then another site for 18 and above. Additional mobile testing centres have also been set up with women's only vaccination clinics being made available in some areas of the city to encourage uptake. In addition to this, young people in the hospitality industry, night-time economy, family owned and run food businesses, general food retail, universities, schools, colleges, and further education venues have been targeted via campaigns and social media to take up the vaccination offer. This work continues by the NHS, CCG, LCC Public Health, volunteers and third sector partners.

Leeds City Council Contract Tracing Service

The outreach component of this service is delivered through our trusted commissioned third sector partners many of who have worked in their communities and geographical areas for over 25 years. This service has over a 46% success record. It helps local residents track contacts they may have had if they test positive and offers isolation advice and help. The service is highly flexible and is proving a strong model for work of this nature.

Key messages: As we enter a new phase of living with the virus, with very few restrictions in place, here are some updated key messages that capture the national messages combined with local messaging from our Director of Public Health.

- Thank you to everyone who has done their bit taking up the extra testing and getting the COVID vaccine here in Leeds.
- Covid-19 continues to be a feature of our lives, so this last step on the roadmap is around learning to live with it and manage the risk to ourselves and others.
- Rates of Covid infection are high and continue to rise therefore we should continue to be cautious, help to reduce the risk of spread and protect people at highest risk of serious illness.

- You no longer have to wear a mask or social distance by law but the advice is to continue to wear a mask in enclosed and crowded spaces such as public transport. Some organisations, e.g. health and social care, will ask you to wear a mask.
- You no longer need to work from home but the recommendation is for a gradual return over the summer.
- To keep yourself and others safe, try and limit the contact you have with people you do not usually live with, including keeping the number of people and the time you spend with them low, and not getting too close to them.
- Where possible, meet outdoors and let fresh air into homes and other enclosed spaces.
- Many people will be excited about the return to the way things were before Covid, whilst others, including those more vulnerable, maybe more cautious. Think of others when making your own decisions about when to wear a mask and social distance.
- Please get both doses of the vaccine when called to make sure you have the highest level of protection.

It is also really important that we all continue to reduce the risk of spread by washing hands, getting tested if you have symptoms, and isolate if advised to do so.

#TogetherLeeds #LivingwithCovid

Please note rules on self-isolating and those citizens who have been double vaccinated have been changed by the government.

<https://www.gov.uk/government/news/self-isolation-to-be-eased-for-fully-vaccinated-adults-in-step-4>

Winter Grants

The 2021 round of Winter Grants were launched with Leeds Community Foundation during August. This programme aims to fund projects supporting vulnerable people who are most at risk of becoming unwell over winter due to cold and severe weather.

Grants are available from £500 to £5000 and the deadline for applications was 12 noon on 3rd September 2021. A further update will be given once the grants have been awarded.

Please see the link below for more details:

[Open Grants | Leeds Community Foundation \(leedscommunityfoundation.org.uk\)](https://www.leedscommunityfoundation.org.uk/open-grants)

Big Leeds Chat

The Big Leeds Chat is back. The 'one health and care system' listening event is an opportunity to hear first-hand what matters to local people and what they need to live a healthier life.

This year, instead of hosting one big BLC event in Leeds City Centre, there will be a focus on hosting smaller events in different communities across the city and with priority populations. Events will take place over September and October – the first event is taking place on 4th September.

If you would like to take part in one of these events this year, please email blcontour2021@gmail.com and a member of the Big Leeds Chat Team will keep you updated with the dates and venues of chats so that you can choose the one that is best for you.

Housing

11. Halton Moor and Swarcliffe

Voids Levels (empty properties)

The change in management areas of the Lettings Team (Swarcliffe, Halton Moor and Osmondthorpe will be managed by one Lettings Team Leader and Housing Assistants. Garforth and Kippax, with the addition of Rothwell will be managed by another Lettings Team Leader and Housing Assistants) is now embedded. This is permitting the Lettings team to make headway into reducing the number of outstanding Ready to Lets in Swarcliffe and Halton Moor via increased proactive working, such as pre-allocation of properties at notice stage.

Demand for properties remains high, especially for houses. The service is still experiencing some local challenges in Halton Moor as prospective applicants are put off by the negative media profile of Halton Moor. However, changes have been put in place and discussions with applicants to reflect the improved situation in Halton Moor and thus the reduced risk of Anti-Social Behaviour and crime. Referrals continue to be made to the Anti-Social Behaviour Team and Police colleagues for any issues and fly-tipping is now being reported consistently to Cleaner Neighbourhoods Team for investigation and action.

Since April 2021 the number of properties let are as follows.

Swarcliffe/Whinmoor – 28
Halton Moor/Osmondthorpe – 58
Total - 86

Income Collection

Swarcliffe achieved 96.24%, in rent collection. This was in comparison to 94.88% at the time last year, an improvement of 1.36%. These performance improvements are in the context of staff vacancies, which are now being recruited to.

Halton Moor achieved 95.27% which is an improvement of 2.59% from the previous year. This is a fantastic achievement and a testament to the hard work of the team.

Both teams have achieved significant rent collection improvements, maximising the income that Housing Leeds has and thus ensures the service is sustainable and well-funded going forward. These improvements are despite the impacts of Covid-19 and the reduction to tenants' incomes.

The team is working closely with tenants to maximise their income and any support they need and have achieved this by referring through to Benefit Advisors, assisting with Discretionary Housing Payments in acute cases and involving third party support agencies.

Referrals to Leeds Credit Union continue to be made for tenants who would benefit from budgeting accounts, with the Housing Officer working with support agencies to ensure tenants receive advice on how they can maximise their incomes. Challenges going forward are the ending of furlough and the impact of the Universal Credit reduction.

Annual Tenancy Check-in

The new Annual Tenancy Check In programme was launched on the 7th June which differs significantly from the previous annual home visit programme. Contact with tenants is being undertaken in line with four separate priorities, which were determined by support needs or similar factors of the tenants. Priority visits have begun, which are for the tenants with the highest need. Visits are scheduled for tenants with less support. Telephone contacts are also underway, and a pilot has been undertaken for on-line self-check ins: the results of these are being evaluated centrally.

Performance updates are detailed from last month below:

Swarcliffe / Whinmoor

Priority Visits = 11% completed
Telephone Contacts = 2.99% completed

Halton Moor / Osmandthorpe

Priority Visits = 24% completed
Telephone Contacts = 24.37% completed

Environmental Actions Swarcliffe Team

The team have completed Environmental Walkabouts for second quarter and the feedback has been positive, with estates being in good condition. There have been some messy gardens that are being tackled by Housing Officers and some issues with overgrown hedges have been picked up. The service has been resolving overgrown vegetation by arranging for a cut back into specification for it to be added to our Grass Maintenance contract. Once back on contract it will be maintained and won't require future one-off cutbacks, creating a value for money and most efficient resolution. As the grass cutting season approaches, Housing Officers will continue to pick up on estate and environmental issues as part of their day to day activities.

Housing Officers are fully remobilised and regularly out on the estates. Accordingly, there is increased scope for proactive and reactive inspections on gardens and the estates.

An outcome that was picked up from the Bonfire Strategy Meeting , Housing Officers would carry out a weekly drive around their estates to pick up on any fly tips or areas of concern sooner and feed this information to Cleaner Neighbourhood Teams for a rapid response.

Environmental Actions Halton Moor Team

Environmental Estate walkabouts have been undertaken for the second quarter with some issues noted especially in the Halton Moor area. Housing Officers are proactively patrolling the estates to locate and take action on messy gardens. Officers are referring fly tipping in voids for rapid clearance to prevent large amounts being fly tipping which are detrimental to the area and present a fire risk to the properties. Fly-tipping is being referred to Cleaner Neighbourhoods Team to identify the perpetrators and take action against this criminal behaviour.

The team have also been inspecting the new builds in the Neville's. Whilst the messy garden policies are the same as older properties, the expectation that new builds are maintained by the tenants to a high standard has been discussed with the officers.

The Green Guardians project continues in this area, work is being undertaken every Friday in the area to complete all gardens. The scheme is funded until the end of September, with some scope to mop up in early October.

Again the outcome that was picked up from the Bonfire Strategy Meeting, Housing Officers would carry out a weekly drive around their estates to pick up on any fly tips or areas of concern sooner and feed this information to Cleaner Neighbourhood Teams for a rapid response.

12. Garforth & Swillington, Kippax & Methley

Voids Levels (empty properties)

The change in personnel and team has been successful to the team and is continuing to improve, reducing the number of ready to let properties over the last few months.

The team are still experiencing higher numbers of ready to let than we usually operate to and these have been predominantly within our Retirement Life schemes, with all current ready to lets being Retirement Life properties. Family type housing remains high in demand, attracting large shortlists and we've not experienced any issues with letting these.

New initiatives are being worked on to help create interest for Retirement Life schemes and promotion of available properties. The service has created fast track adverts and promoted these to Leeds Housing Options and Customer Service teams to refer in suitable customers that would benefit from the accommodation. There has been a positive initial response. Social media will be utilised to create awareness of the schemes and will work with existing tenants under occupying family properties in the local area to support downsizing.

The emergency lettings panel continues to operate on a citywide basis creating some positive move on options into Housing Leeds accommodation to free up temporary and supported accommodation to those in need.

Income Collection

There are no figures for performance at the moment due to a recent change in software and a new computer operating system.

The team has experienced a small increase in arrears the cause for this has been tenants impacted by furlough, redundancy, Covid related sickness and those that are self-employed not achieving the same the level of income. The team are working with our tenants to maximise their income and any support they need and have achieved this by referring through to Benefit Advisors, assisting with Discretionary Housing Payments in acute cases and involving third party support agencies.

Referrals to Leeds Credit Union are being made for tenants who would benefit from budgeting accounts and have recently invited Better Leeds to a team meeting to go through the debt advice they offer and how they can support individuals.

Annual Tenancy Check-in

The new Annual Tenancy Check In programme was launched on the 7th June and is being monitored in the team.

Environmental Actions Garforth and Kippax office

The team has completed the Environmental Walkabouts for the first quarter. The feedback has mainly been positive, with estates being in good condition. There have been some messy gardens that are being tackled by Housing Officers and some issues with overgrown hedges have been picked up. Housing Officers have also been resolving overgrown vegetation by arranging for a cut back into specification and to be added to the Grass Maintenance contract. On contract it will be maintained and will not require future one off cutbacks, creating a value for money and most efficient resolution.

13. Housing Advisory Panel (HAP)

The current budget Available is £38,049.74
Next Meeting due to take place 9th September

Tenant Engagement Overview

Your Voice Leeds - Tenant Engagement Team are currently using a new online engagement tool see link here [Your Voice Leeds](#) Its currently piloting a number of schemes to engage with customers and obtain their views but is anticipated it will develop and grow and we can showcase further areas of work. Please do feel free to look at the site and register.

Cross Gates & Whinmoor Ward

Swarcliffe Wombles – Received £500 HAP grant to purchase equipment for litter picking
Sherburn Court – HAP agreed to fund outdoor furniture and raised planters to communal area
White Laithe Garth – Currently a HAP scheme under consultation to install gates in and around this complex
Whinmoor Tenants and Residents Association – New group just finalising their constitution to become an official TARA was previously known as Whinmoor past and present.

Garforth & Swillington Ward

Halliday Court – Ward Members have funded the cost of fencing and replacing benches at the front of the centre- work underway.
Oak Grove – Agreement received from Housing Leeds for incredible Edible to house a storage container on site to increase use of the wildlife area.

Kippax & Methley Ward

Kippax Dementia Garden – Funding in place and work due to commence on land close to Mount Pleasant
Allerton Bywater – Met with Parish Council to explore creating a community allotment rear of Housing Leeds bungalows on Leeds Road.
Micklefield Green Group – Looking to carry out consultation with residents on piece of land close to railway station maybe have planters/benches/veg patches etc. Still awaiting any formal information on this from the group

Temple Newsam Ward

Green Guardian Scheme – 31 Gardens referred so far 16 completed. Team currently work in Halton Moor/Nevilles & Wykebecks on a Friday completing referrals. Scheme funded until end September
Lakeland Court – HAP bid has come in to carry out some environmental improvements around the block
Lakeland Court – Interested in resuming the weekly coffee afternoon/bingo sessions with residents
Ullswater Crescent/Firbank Grove – Installation of knee rail fencing at ASB hotspot to prevent car repairs highlighted in tasking awaiting start date
Field End – Work completed to improve communal seating area funded by HAP.

Youth Services

14. Cross Gates & Whinmoor & Temple Newsam

Cross Gates & Whinmoor Ward

Youth Workers have recently worked with Yorkshire Housing to complete the Allotment Area at Swarcliffe Community Centre and young people have now engaged in planting vegetables and herbs, taking ownership and responsibility of the raised beds, tending to them each week during the Youth Matters sessions.
Yorkshire Housing will also be delivering fruit trees for planting in the area.

Swarcliffe Community Centre has now re opened and youth workers are able to run sessions again, the numbers are still limited to 30 young people per session and youth workers try to ensure that

young people attending each session are different therefore allowing more young people to benefit from the youth club sessions. The young people and parents/carers are delighted that there are positive activities to engage in once again.

Young people have been involved in various activities during sessions including:
Designing posters highlighting awareness knife crime.
Planting seeds and fruit trees and maintaining the allotment
Promoting water safety
Involved in Candidate Interview panels

August 9th was Swarcliffe Activity Day which was attended by approximately 500 local residents and young people. Residents also had stalls selling cakes and plants. Councillor Grahame and Councillor Lennox were in attendance and had the opportunity to meet the wider team who had been drafted in to support the day.

Summer Programme

Young people were consulted on what trips and activities they would like to take part and the consultations were carried out by the Youth Matters Group.

Trips included:

Flamingo Land

Blackpool Pleasure Beach

Go Karting

Quad Biking

Clip n Climb

Youth Workers and

Councillor Grahame provided MICE money to fund Leeds Utd KICKS Foundation to provide ten football sessions for young people in the ward which run on a Tuesday evening.

Youth Workers have been working with young people to address issues around Leeds Anti-Social Behaviour Team and have shared any relevant information with our partner agencies.

Temple Newsam Ward

Youth Service have recruited a new group of young people to attend the Violence Reduction Programme (VRP). The group consists of five young people both male and female, two of whom have been recruited from the KICKS Programme.

The core sessions focus on issue-based programmes aligned to behaviour, responsibilities, and consequences of their actions. Youth Work staff deliver programmes that challenge actions / attitudes and address unacceptable behaviour in the area. Weekly sessions will address issues associated with crime including Anti-Social Behaviour, Weapons/Knife Crime, substance use & misuse, good citizenship.

Youth Workers have been engaging young people in and around the Temple Newsam Ward whilst also promoting the summer programme. Discussions with young people have focused around Anti-Social Behaviour, Not in education, employment and training (NEET) Mental health and wellbeing.

Youth Workers have also throughout the summer months promoted water safety.

Youth Workers during the June/July period spent time consulting with young people on what trips and activities they would like for the summer programme with funding received from Councillors and Community Committee. In the ward there was a fantastic uptake for the trips and activities with parents also contacting youth workers to book their young people onto as well as the regular young people we work with.

All the trips during the month of August were enjoyed by the young people and the feedback from young people and parents/carers was very positive. Particularly poignant given that last years

programmes had to be cancelled due to COVID – it was a pleasure to be able to take young people on the trips and witness them enjoying their leisure time and engagement on the various activities.

Some of the trips included:

Blackpool Pleasure Beach

Flamingo land

Go Karting

Quad Biking

Clip n Climb

Paintballing

On August the 3rd Youth Service held an activity day on Corpus Field in Halton Moor. Partner agencies included: Police/Army/RAF and local residents held stalls, and this was very popular amongst approximately 500 local residents attending. Councillor Coupar, Councillor Sharpe and Councillor Hayden attended, and it was a positive opportunity for the extended team who had been brought in from other areas to support the day to have the opportunity to meet the Councillors.

KICKS

The KICKS programme is still attended by Youth Workers who manage any behavioural issues and encouraging young people to engage positively in the programme. The number of young people engaging in the sports programme is positive particularly the younger sessions where numbers are rising. Youth Workers during detached sessions promote the KICKS Programme in and around the ward.

Youth Workers will again be consulting young people re the October half term trips and activities.

15. Garforth & Swillington / Kippax & Methley

The decision-making group Young People My Group (“YPmyG”) were consulted on the summer school holiday activities/trips for the wards. They decided on the final programme with theme park trips being the most wanted trip out.

The summer school holiday programme was offered to all young people in the wards. The trips included visits to Alton Towers, Flamingo Land, York Maze, Go Ape, Laser zone and Carlton Lodge Activity Centre in Thirsk. The trips were a great success with waiting lists for all trips as the places were filled very quickly. A large number of young people not known to the Youth Service accessed the trips. These young people are now aware of what the Youth Service offers at our evening provisions. We are hoping to see new attendees from September.

The team have worked in partnership with Royal Society for Protection of Birds at St Aidan’s to offer small groups of young people the opportunity of evening “bat spotting walks” at the site. This is an ongoing partnership with the Community Engagement Officer. More sessions are planned to enable young people to use the site in a safe manner, while learning about the environment and the wildlife that live there. The outcome is the young people respect the site in the future and Anti-Social Behaviour reduces.

All building-based provision reopened along with mobile provisions. All existing weekly sessions resumed with young people keen to get back to “normal” sessions again.

Youth Workers continued to deliver weekly detached work throughout the summer in both wards. The teams worked weekly in “hot spots” around the wards.

These hot spots were identified via complaints from residents and intelligence from the Police and Ward Councillors. We spoke to young people about their actions and the consequences for them and the surrounding community. We offered them positive alternatives such as our mobile provision sessions and our trips out.

The main areas targeted were St Aidan's nature park, Garforth Glebelands & Barley hill Park, Swillington playground, Swillington organic farm, Micklefield Recreation grounds, Allerton Bywater skatepark and The Lines in Allerton Bywater & Kippax.

The c-card pick up service for young people is still available who were already registered to collect free condoms.

Young people are encouraged to like and follow the Youth Service Facebook/Instagram/Twitter pages so they can access all the information regarding the summer programme of trips and activity days.

16. Temple Newsam Community Partnership

Temple Newsam Community Partnership delivered 100 Wellbeing activity packs to the young people during the Summer.

Community Engagement: Social Media

17. *Appendix 1 Social Media Report* provides the Committee with information on posts, and details recent social media activity for the Outer East Community Committee Facebook page, along with the four-ward based Coronavirus Facebook help pages for the areas.

18. The report highlights key themes promoted through social media posts, as well as topics addressed relevant to the period of time.

19. The report covers from the 1 July 21 - 2 September 21.

Corporate Considerations

Consultation and Engagement

20. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

21. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Policies and City Priorities

22. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

23. . Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

24. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

25. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

26. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

27. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

28. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



Outer East Community Committee & COVID-19 Groups

FACEBOOK highlights

01 July 2021 – 02 September 2021

Appendix 1

Outer East Community Committee

Since 01 July 2021 the Outer East Community Committee Facebook page has gained: **31 new page 'likes'** (and currently has) **2,972 followers**.

This means that this is the **first** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares



Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The most popular post since the 01 July 2021 is the LCC Outer East Community Committee post regarding the 4 Day Leeds Rhinos Multi Sport Camps

- has been shared 36 times
- has reached a total of 13,634 people

The following below are screenshots of the most popular three posts since the 01 July 2021.

Alongside are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – LCC Outer East Community Committee Post: 4 Day Leeds Rhinos Multi Sport Camps on 02 July 2021

13,634 people had this post delivered to them and it had 625 post clicks, with 146 likes, comments and shares.



Leeds City Council Outer East Community Committee
2 July · 🌐

4 Day Leeds Rhinos Multi Sport Camps
Just £15 for 4 days!

Leeds Rhinos Foundation has once again joined forces with the Outer East Community Committee to deliver multi-sport camps over this Summer for just £15: ... See more

AT THE HEART OF COMMUNITIES
RAISING ASPIRATIONS
INSPIRING POSITIVE AND LASTING CHANGE

4 Day Leeds Rhinos Multi Sport Camps
Just £15 for 4 days!

Leeds Rhinos Foundation has once again joined forces with the Outer East Community Committee to deliver multi-sport camps over this Summer for just £15:

- Monday 2nd August – Thursday 5th August – Strawberry Fields Primary School - 10am-3pm
- Monday 16th August – Thursday 19th August – Whitmoor St Pauls - 10am-3pm
- Monday 23rd August – Thursday 26th August – VENEUE TBC IN TEMPLE NEWSAM AREA – Booking currently not available
- Tuesday 31st August – Friday 3rd September – Atherton Bywater Cricket Club - 10am-3pm

The camp, available to 7-14-year olds living in LS15/ LS25/ WF10/ LS34 (Whitmoor/ Swarcliffe) LS26 (Methley/ Great Preston and Sullington) area is headed by highly qualified coaches, who carry National Governing Body coaching qualifications and hold a valid DBS and safeguarding check, providing a safe, fun and engaging environment for children to succeed.

Our partnership allows us to offer this fantastic opportunity at a reduced cost to local school children and provide them with an experience over half term they will not forget, as well as the chance to get active and meet new people.

Children will need to wear suitable clothing and footwear for the typical English weather as well bringing a packed lunch!!

In response to the COVID 19 outbreak, the following measures have been implemented:

- Increased staffing levels to work with smaller groups 1:20 ratio.
- No sharing of water bottles/ food or packed lunches.
- Equipment sanitised before and at the end of each day.

We have 80 places per camp available and this will be on a first come, first served basis. Please be aware that demand will be high.

To secure your place, please visit tickets.therhinos.co.uk (Please note a £3.50 booking fee applies)

***PLEASE NOTE THAT CAMPS GO ON SALE FRIDAY 2nd JULY 2021**

We look forward to seeing you!

Leeds Rhinos Foundation

Chief Operating Officer: Bob Rowland (PFA) | Chairman: Phil Cooper
 Vice-Chairman: David Gray (LNU) | Public: or call us on 0113 274 1111
 Head of Marketing: James Rowland, Chief of Staff: Sarah Rowland, Finance: Carol, and HR: Rebecca
 Head of HR: Greg Mulvihill, Team: Catherine, Lisa, Sarah, S.A.S., and Margaret
 Treasurer: Anne-Jane Buchanan, Phil Cooper (Chair), Neil Cooper O.B.E., Ch. Ben-El-Mechaieq, Guy Worthington,
 Peter Hill, Peter Harris, Sir Bob Harper (President), Alan Williams, Edith Llewellyn, Peter Rowland, Andrew Preece,
 Sir James Hargreaves, Neil Wilson

Leeds Rhinos Foundation
 Craven Road, Headingley, Leeds LS6 2RN
 0113 274 1111 | info@leedsrhinosfoundation.org
www.leedsrhinosfoundation.org

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👍 Get more likes, comments and shares
When you boost this post, you'll show it to more people.

13,634 People reached 771 Engagements [Boost post](#)

10 Comments · 38 shares

Like Comment Share

13,634 People Reached		
146 Likes, Comments & Shares		
35 Likes	10 On Post	25 On Shares
75 Comments	39 On Post	36 On Shares
36 Shares	36 On Post	0 On Shares
625 Post Clicks		
44 Photo views	1 Link clicks	580 Other Clicks
NEGATIVE FEEDBACK		
2 Hide post	0 Hide all posts	
0 Report as spam	0 Unlike Page	

Reported stats may be delayed from what appears on posts




2nd Place – LCC Outer East Community Committee Post: Local job opportunities: Cleaning Vacancy at Blenkinsop Opticians on 04 July 2021

5,216 people had this post delivered, with 270 post clicks with 23 reactions, comments & shares.

Leeds City Council Outer East Community Committee
4 July · 🌐

Cleaning vacancy at Blenkinsop Optician, Main St, Garforth...
(spotted 03/07/21)



Get more likes, comments and shares
When you boost this post, you'll show it to more people.

5,216 People reached 293 Engagements [Boost post](#)

Peter Archer 2 Comments 10 shares

Like Comment Share

Performance for your post

5,216 People Reached

23 Likes, Comments & Shares

5 Likes	1 On Post	4 On Shares
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8 Comments	2 On Post	6 On Shares
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10 Shares	10 On Post	0 On Shares
-----------	------------	-------------

270 Post Clicks

12 Photo views	0 Link clicks	258 Other Clicks
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NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



3rd Place – LCC Outer East Community Committee Post: Breeze Team Breeze in the Parks festivals on 19 July 2021

3,355 people had this post delivered to them. There were 145 post clicks and 14 likes, comments and shares



Leeds City Council Outer East Community Committee
19 July

The Breeze Team are delighted to announce our summer series of Breeze in the Park festivals are back this year and we would like to invite you to be a part of the day. The event is fun packed with inflatables, arts tents and info Zone.

The info zone is an opportunity for organisations to promote the great work they do and a chance to engage with local young people and families. To get involved and be a part of the event please complete and return the form below.

Please r... See more

YOUR DETAILS

Name of organisation:

Address:

Name of contact person:

Contact Number:

Email:

Are you registered with the Breeze Culture Network, or a governing body?

Does your club currently have a Charter Mark?

ABOUT YOUR STALL

As well as giving young people and their families information about your organisation, we would really like to see stalls that are engaging and have an activity element about them. Stalls with an activity will be given priority booking.

Please briefly describe the type of information / workshop / demonstration you are offering?

How large an area will you need? (We have limited table space so encourage you to bring your own table/cover which we would be happy to help you set up on the day)

How many tables do you need? How many chairs will you need?

Do you have any other requirements we need to know about?

What would you like to achieve through attending our events?

Get more likes, comments and shares
When you boost this post, you'll show it to more people.

3,355 People reached **159** Engagements [Boost post](#)

Performance for your post

3,355 People Reached

14 Likes, Comments & Shares

7 Likes	4 On Post	3 On Shares
1 Comments	1 On Post	0 On Shares
6 Shares	6 On Post	0 On Shares

145 Post Clicks

25 Photo views	19 Link clicks	101 Other Clicks
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NEGATIVE FEEDBACK

2 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



COVID-19 Facebook Groups

The Communities Team have set up **33** ward based **Coronavirus Help Facebook Groups** as a way of promoting services, supporting communities and cascading information in an attempt to tackle the Coronavirus pandemic. Key charities, voluntary groups, community groups, Councillors, as well as the wider population in the local community are all invited to join the pages.

As well as key messages from the main Leeds City Council Facebook Page being used to deliver information to each ward, the pages are also there to generate discussion and debate but also hopefully facilitate conversations around being neighbourly during the national pandemic and assist if possible in some of the volunteering efforts.

To date, Cross Gates & Whinmoor has **273** members, Garforth & Swillington has **156** members, Kippax & Methley has **232** members and Temple Newsam has **113** members.

The committee is asked to note the specific **Coronavirus Facebook Ward Pages** and are invited to join the pages in an attempt to increase traffic.

- **Cross Gates & Whinmoor:**
<https://www.facebook.com/groups/160876171685804/>
- **Garforth & Swillington:**
<https://www.facebook.com/groups/2825870440832422/>
- **Kippax & Methley:**
<https://www.facebook.com/groups/2537537846488224/>
- **Temple Newsam:**
<https://www.facebook.com/groups/231347554658819/>

For the latest Coronavirus (COVID-19)
information visit
www.leeds.gov.uk/coronavirus



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